



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF AMERICAN AFFAIRS

18 June 2024

Subject: Small Value Procurement -Catering Services for the Philippine Academic Consortium of Latin American Studies (PACLAS) Student Conference Workshop, 24 to 28 June 2024

Dear Sirs,

We would like to request your quotation for a Small Value Procurement- Catering Services from 24 to 28 June 2024 for the above mentioned meeting.

Attached is the Terms of Reference, for your perusal.

It would be appreciated receiving your offer on or before 21 June 2024, not later than 09:00 AM.

Thank you.

Sydney D. De Vera
Administrative Officer
Tel. No.: 834-4378