Appendix 60

PURCHASE REQUEST

Entity Name: DEPARTMENT OF FOREIGN AFFAIRS				Fund Cluster: _____	
Office/Section : DFA-MIN		PR No.: DFAMIN-2024-07-24		Date: 02 July 2024	
		Responsibility Center Code : _____			
Stock/ Property No.	**Unit**	**Item Description**	**Quantity**	**Unit Cost**	**Total Cost**
	Unit	Pre-built/Packaged Computer Set (23.8/24-inch monitor, CPU, wired keyboard, and mouse) including software peripherals	9		
		Specifications: • Processor – 4.90 GHz, 16M Cache • Storage – 1TB • RAM – 16GB • Operating System - Latest Operating Environment Software • Inclusive of Content Authoring and Editing Softwares such as pdf, doc, xls, ppt, etc.			
		**********nothing follows**********			
				TOTAL (ABC)	**PHP679,767.00**

Purpose: **For official use of DFA Mindanao.**

	Requested by:	Approved by:
Signature :		
Printed Name :	**AMOR T. BAYOG**	**ERIC R. AQUINO**
Designation :	Property Officer	Officer-in-Charge