

PURCHASE REQUEST

05 AUG 2024

Entity Name:

Fund Cluster:

Office/Section :
DLLU

PR No.:
Responsibility Center Code :

08-01324

Date:

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Pax	<p>1. Event details: Date and Time: 13 August 2024 (7:00 am - 3:00pm) Location: Belmonte Hall, South Wing Annex Building, House of Representatives, Batasang Pambansa Complex, QC</p> <p>2. Amenities Uniformed and well trained wait staff Chef Service on site Tables and chairs with table top arrangements, tea candles. floral arrangements and centerpiece Tablecloth and linens Table wares, glassware and cutleries Service Provider must be accredited in the House of Representatives</p> <p>3. Food requirements for 75 persons with 10% buffer Buffet Breakfast - Soup, Appetizer, Rice, 3 Side Dishes, Mains (Beef, Chicken, and Pork), Two (2) Desserts, Beverages (Unlimited Iced Tea/Juice and Mineral Water) and Free Flowing Coffee</p> <p>Quoted price should be in Philippine peso and should include all taxes, duties and/or levies payable; and Bidders should accept a send-bill payment arrangement.</p>	75		150,000.00

Note: Total ABC shall include other charges (delivery, VAT, and other charges) **Total: 150,000.00**

Purpose: Procurement of Catering Services for the DFA FY 2025 Committee Level Budget Hearing at the House of Representatives on 13 August 2024.

<p>Requested by:</p> <p style="text-align: center;">  DONALD D. OCAMPO Property Officer </p>	<p>Approved by:</p> <p style="text-align: center;">  ADRIAN BERNIE C. CANDOLADA Assistant Secretary </p>
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