



OFFICE OF CIVILIAN SECURITY

DATE: 09 August 2024

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit your formal and detailed lowest price of quotation form/letter for the following items individually described below, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Departments Internal Auditor or duly authorized representative;
4. Payment will only be effected by strict compliance with the usual prescribed accounting and auditing requirements;
5. Mode of payment is send-bill arrangement to the Department of Foreign Affairs (DFA);
6. To ensure that all the requirements were met, check the boxes "yes" – if complied, or "no" – if not complied, on the Technical Specifications Checklist; and
7. Deadline for Submission of Quotation: 14 August 2024 , 12:00 NN

Quantity	Unit	Item Description
10	unit	RUM Description: Age in Oak 40% ALC/VOL Philippines Bottle with Canister
5	unit	Extra Premium Coconut Liquor Craft Distilled Gold 750 ml, 45% alc/vol Product of the Philippines
5	unit	Coconut Liquor Description: 750 ml, 45% alc/vol Product of the Philippines
10	unit	Name: TABLEA Description: Premium Davao-Origin 100% Pure Cacao Smooth, Thick & Unsweetened In a Box
10	unit	Name: TABLEA Chocolate Mangoes Description: Premium Davao-Origin 100% Pure Cacao Smooth, Thick & Unsweetened In a Box
10	unit	Description: Regular Grind 250 g Masterfully Roasted Full bodied and robust Expiration Date: 2025

10	unit	Description: Regular Grind 250 g Masterfully Roasted The pride of Batangas province. Coined after the distinct characteristics of its indigenous variety Expiration Date: 2025
10		Name: ALL NATURAL COCOA POWDER UNSWEETENED Ingredient: Cacao Description: All-Natural, Vegan, Keto Friendly No added preservatives and additives No artificial coloring NON-GMO Net wt. 225 g Expiration Date: 2026
10	unit	Ingredient: Cacao Description: Finest Tsokolate is a rich and tasty native Filipino chocolate. 100% Pure Cacao. ALL Natural Gluten Free No preservatives No artificial coloring No-GMO Net wt. 250 g Expiration Date: 2026
10	unit	Description: Tamarind Soap Normal to Combination Skin Ingredients: Alpha Arbutin Alpha Hydroxy Acids d- Alpha Tocopherol Made in the Philippines
10	unit	Description: Hydrating Radish Soap Normal to Dry Skin Ingredients: Alpha Arbutin Alpha Hydroxy Acids d-Alpha Tocopherol Made in the Philippines
10	unit	Description: Clarifying Tomato Soap Normal to Oily Skin Ingredients: Alpha Arbutin Alpha Hydroxy Acids d- Alpha Tocopherol Made in the Philippines
10	unit	Description: Exfoliating Pineapple Soap Normal to Acne-Prone Skin Ingredients: Alpha Arbutin Alpha Hydroxy Acids d- Alpha Tocopherol Made in the Philippines
10	unit	Description : Natural Dalandan Body Butter Ingredients : Dalandan rind extract, Coconut oil, Beeswax, Cocoa Butter, Shea Butter, Green Tea Powder, Pot Assum Sorbate, Citric Acid, Dalandan Fragrance Oil, Yellow Iron Oxide Net wt: 3.53 oz (100g) Exp: 2025 In a canister

10	unit	Description : Natural Calamansi Body Butter Ingredients: Calamansi rind extract, Coconut oil, Beeswax, Cocoa Butter, Shea Butter, Green Tea Powder, Pot Assum Sorbate, Citric Acid, Calamansi Fragrance Oil, Yellow Iron Oxide Net wt: 3.53 oz (100g) Exp: 2025 In a canister
10	unit	Description: Virgin Coconut Body Oil Chamomile Ingredients : 100 ml in amber colored plastic bottle Cocobody Virgin Coconut Body Oil contains more than 90% VCO infused with the essence of Chamomile. Ingredients: Cocos Nucifera (Coconut) oil, Anthemis Nobilis Flower Oil Expiry: 2027
15	unit	Description : Reed diffuser Ylang - Ylang Ingredients: Dipropylene Glycol, Frgagrance, Ethyl Alcohol, Methyl-3 Metoxy-3 Butanol. For External Use Only Net Content 100 ml Made in the Philippines
30	unit	Gift Bags Description: Sinamay or Raffia material 9 X 6 (Ht) inches or bigger
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
	Approved Budget Contract (ABC)	Php115,000.00

COMPANY NAME / SUPPLIER :
ADDRESS :
Email :

Chares Marie R. Torres-Elacion
Administrative Officer / Canvasser