

**Technical Specification/Scope of Service Requirements
(Terms of Reference)**

**LEASE OF MOTOR VEHICLE FOR THE
OFFICIAL VISIT TO THE PHILIPPINES OF TIMOR LESTE
FOREIGN MINISTER BENDITO DOS SANTOS FREITAS,
19-21 AUGUST 2024**

No. of Vehicles: Three (3)
No. of days : 3 days, **(19-21 August 2024)**
No. of hours per day: 10 hours use per day

- 1) One (1) unit 4/5-seater luxury car (automatic), 2.9 cc or higher, for **3 days**
- 2) Two (2) units AUV, 2.8 cc, for **3 days**

INCLUSIONS:

- Chauffeur Service within Metro Manila
- Well-trained chauffeur in proper uniform with meals, fully vaccinated and with negative RT-PCR test,
- gasoline/fuel, parking and toll fees
- Comprehensive Vehicle Insurance
- Insurance coverage (TPL, and personal accident)

ITINERARY

19 August 2024 - Arrival of VIP
20 August 2024 - Whole Day Meetings
21 August 2024 - Departure of VIP

- A. ABC: Php130,000.00
- B. TERMS OF PAYMENT: SEND BILL ARRANGEMENT (Government payment system).
- C. **Service Provider must submit the following:**
 - **PHILGEPS REGISTRATION** with **VALID Eligibility Documents** in compliance with government's procurement regulations;
 - **valid Mayor's Permit;**
 - **current ITR with EFPS; and,**
 - **Omnibus Sworn Statement and Secretary's Certificate**