

PURCHASE REQUEST


Department of Foreign Affairs
Office of Treaties and Legal Affairs

Fund Cluster: _____

PR No. **07-03624**
Date: **15 JUL 2024**

Office / Section	Property	Responsibility Center Code:	Stock No.	Unit	Item Description	Qty	Unit Cost	Total Cost
				unit	DESKTOP for Mid-Range Users	5	PHP 42,000.00	PHP 210,000.00
					*8GB 256GB+1TB HDD			
					*Win 11 with Office (for compatibility with DFA existing Security System)			
					*Form Factor: Tower + Monitor Bundle			
					*With keyboard and mouse			
					*Memory: 8GB DDR4 3200MHz UDIMM Up to 32 GB of Dual Channel DDR4			
					*Hard Disk Drive: 256GB M.2 2280 PCI-E SSD 1TB 3.5-inch 7200 RPM			
					*Standard I/O Ports			
					*Front/Side I/O connectors			
					TOTAL			PHP 210,000.00

Purpose: For OTLA Official Use.

Signature :	Requested by:	Recommending Approval:	Approved by:
Printed Name : EMMANUEL M. VICENCIO	 Property Officer	 BERTH D. SALVADOR Administrative Officer	 RALY L. TEJADA Assistant Secretary
Designation :			