



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

REQUEST FOR QUOTATION

19 August 2024

Sir/Madam:

The Department of Foreign Affairs intends to procure catering service for its upcoming event: **Harmonies of Heritage: A Symphony of Philippine Colonial Music** concert of the Manila Symphony Orchestra to be held on **10 September 2024** from 6 PM to 7:30 PM at the San Agustin Church, and would like to request a quotation from your company.

Please submit a signed quotation and indicate your acceptance of the attached technical specifications for the procurement. The Department accepts open quotations submitted directly, through the email address given below. Quotations should not exceed the Approved Budget for Contract (ABC) of **THREE HUNDRED THOUSAND PESOS ONLY (Php 300,000.00)** inclusive of VAT and other applicable taxes and charges.

Should you require further clarification, please contact the **Office of Cultural Diplomacy** at office no. **8834-4029** or send a message to ocd@dfa.gov.ph. Quotations may be sent by 22 August 2024.

Very truly yours,


CELIA ANNA M. FERIA
Assistant Secretary

Pasay City, Philippines