

**Technical Specification/Scope of Service Requirements
(Terms of Reference)**

**LEASE OF MOTOR VEHICLE FOR THE
4TH MEETING OF THE PHILIPPINES-CAMBODIA JOINT COMMISSION ON
BILATERAL COOPERATION (JCBC), 25-28 August 2024,**

No. of Vehicles: Four (4)
No. of hours per day: 10 hours use per day

- 1) One (1) unit 4/5-seater luxury car, black (automatic), 3.0 cc or higher, appropriate for a foreign minister for **3 days (26-28 August 2024)**
- 2) One (1) unit 10-seater AUV, black, 2.8 cc or higher for **4 days (25-28 August 2024)**
- 2) Two (2) units, 4/5 seater sedan, 2.8 cc, for **4 days (25-28 August 2024)**

INCLUSIONS:

- Chauffeur Service within Metro Manila
- Well-trained chauffeur in proper uniform with meals, fully vaccinated and with negative RT-PCR test,
- gasoline/fuel, parking and toll fees
- Comprehensive Vehicle Insurance
- Insurance coverage (TPL, and personal accident)

ITINERARY

25 August 2024 - Arrival of VIP
26 August 2024 – Arrival of VVIP / Prep Meeting
27 August 2024 - Whole Day Meetings
28 August 2024 - Departure of VVIP

A. ABC: PhP272,000.00

B. TERMS OF PAYMENT: SEND BILL ARRANGEMENT (Government payment system).

C. Service Provider must submit the following:

- **PHILGEPS REGISTRATION** with **VALID Eligibility Documents** in compliance with government's procurement regulations;
- **valid Mayor's Permit;**
- **current ITR with EFPS; and,**
- **Omnibus Sworn Statement and Secretary's Certificate**