

PURCHASE REQUEST

Entity Name:

08-06224

Fund Cluster:

Office/Section :
DLLU

PR No.:
Responsibility Center Code :

Date:

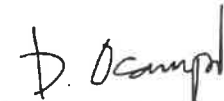
21 AUG 2024

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Pax	<p>1. Event details: Date and Time: 18 September 2024 (7:00 AM - 11:00 AM) Location: South Wing Annex, House of Representatives Batasang Pambansa Complex, Quezon City</p> <p>2. Amenities Uniformed and well trained wait staff Chef Service on site Tables and chairs with table top arrangements, tea candles, floral arrangements and centerpiece Tablecloth and linens Table wares, Glassware and cutleries Service Provider must be accredited in the House of Representatives</p> <p>3. Food requirements for 50 persons with 10% buffer Buffet Breakfast - Soup, Rice, 2 Side Dishes, Mains (Beef, Chicken, and Pork), Two (2) Dessert, Beverages (Unlimited Iced Tea/Juice and Mineral Water) and Free Flowing Coffee</p> <p>Quoted price should be in Philippine peso and should include all taxes, duties and/or levies payable; and Bidders should accept a send-bill payment arrangement.</p>	50		100,000.00


Note: Total ABC shall include other charges (delivery, VAT, and other charges) **Total: 100,000.00**

Purpose: Procurement of Catering Services for the DFA FY 2025 House of Representatives Plenary Budget Deliberations

Requested by:


DONALD D. OCAMPO
 Property Officer

Approved by:


ADRIAN BERNIE C. CANDOLADA
 Assistant Secretary