

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FOREIGN AFFAIRS

Tel No.: 88344225

Date:

0 2 OCT 2024

REQUEST FOR QUOTATIONS OF PRICES

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

- Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a
 properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the
 supplier/contractor. The delivery date will be indicated in the in the Purchase/Job Order.
- 2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
- Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
- Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
- 5. The validity period of the price quoted must appear in the quotation.
- 6. Dealine of Submission of quotation is on

0 7 OCT 2024

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QTY.	UNIT	PARTICULARS Repairs and Maintenance of Four (4) DFA Official Vehicle Toyota Wigo / Toyota Innova / Toyota Grandia / Toyota Prius	TOTAL AMOUNT (VAT INCLUSIVE)	
		2.		
			P620,000.00	

NOTE: Please specify the TERMS OF PAYMENT and DELIVERY DATE.

COMPANY NAME / SUPPLIER:	
ADDRESS:	
CONTACT NO:	
PREPARED BY: PACIFIC RICHARD-S. GUINTO	VICLAFLOR RESEARCHETA Acting Director, OAMSS-PSSD
CANVASSER	NAME



PURCHASE REQUEST

Department of Foreign Affairs

Agency

0 / 0 3 / SEP 2024

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Departn	nent	OAMSS	PR No.:	Date	e <u>:</u>
Section			SAI No.:		2
Stock No.	Unit	ITEM / DESCRIPTION	Quantity	Unit Cost	Total Cost
		2018 Toyota Wigo,			
	liter	Replace engine oil (semi synthetic gas)	4		
	² pc	Replace oil filter	1		
	liter	Replace coolant	1		
	рс	Replace air filter	1		
	рс	Replace aircon filter	1		
	рс	Wheel and camber alignment	_		
	lot	Tire rotation and balancing	1		
	рс	Replace tires-175/65/R14	5		
	liter	Replace automatic transmission oil	4		
	lot	Clean and adjust brakes (front and rear) Replace brake fluid Brake cleaner	1		
		Aircon cleaning - R/R dashboard and rear (dual aircon)	1		
		Replace all oring	1		
	lot	Capilla oil	1		
		Insulator tape	1		
	ļ	Leaktest	1		
		Freon charging	1		
	рс	Replace Battery - NS60	1		
		***all items inclusive of labor			
		2014 Toyota Innova, 3			
	liter	Replace engine oil (semi synthetic diesel)	8		
	рс	Replace oil filter	1		
	liter	Replace coolant	1		
	рс	Replace air filter	1		
	pc	Replace aircon filter	1		
	pc	Replace fuel filter	1		
	liter	Replace automatic transmission oil	4		
	lot	Clean and adjust brakes (front and rear) Replace brake fluid Brake cleaner	1		
		Aircon cleaning - R/R dashboard and rear (dual aircon)	1		
		Replace all oring	1		
2	lot	Capilla oil	1		
	100	Insulator tape	1		
		leaktest	1		
		Freon charging	1		
	рс	Tires-215/70/R15	5		
	рс	Replace battery-2SM	1		
	lot	Replace tint - windshield, backglass, all sides (3M)	1		
		*** all items inclusive of labor	+		
		2014 Toyota Grandia,	_		
	liter	Replace engine oil (semi synthetic diesel)	8		
		Replace oil filter	1		
	liter	Replace coolant	1		
	рс	Replace air filter	1		
	рс	Replace aircon filter	1		
	рс	Replace fuel filter	1		
	lot	Clean and adjust brakes (front and rear) Replace brake fluid Brake cleaner	1		
		Aircon cleaning - R/R dashboard and rear (dual aircon)			
		Replace all oring	1		
		Capilla oil	1 1		
		Insulator tape	1		
		Leaktest	1 1		
		Freon charging	1		
		Tires 195 R15			

lot	Replace tint - windshield, backglass, all sides (3M)	1			
	***all items inclusive of labor	 			
	2017 Toyota Prius,				
liter	Replace engine oil (fully synthetic gas)	8			
рс	Replace oil filter	1			
liter	Replace coolant	1			
pc	Replace air filter	1			
рс	Replace aircon filter	1			
рс	Replace fuel filter	1			
lot	Clean and adjust brakes (front and rear) Replace brake fluid Brake cleaner	1			
	Aircon cleaning	1			
	Replace all oring	1			
lot	Capilla oil	1			
	Insulator tape	1			
	Leaktest	1			
	Freon charging	1			
lot	Replace tint - windshield, backglass, all sides (3M)	1			
рс	Tires - 195/65/R15	5			
	*** all items inclusive of labor				
	ххххх nothing follows хххххх				
			Php 620,000.0		
Purpose:	For official use of the Department of Foreign Affairs				
	Requested By:				
Signature	Wal. /	7 -			
National All	pulgarium				
Printed Name:	VIOLAFLOR ENERLAN-ANCHETA				
esignation:	Acting Diseases, CAMES DOOD				

Acting Director, OAMSS-PSSD

Designation: