



OFFICE OF CONSULAR AFFAIRS

REQUEST FOR QUOTATION OF PRICES

Date: 01 October 2024

Sir/Madam:

Please submit your formally detailed lowest price quotation form/letter for the following items individually described below, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order;
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government;
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representative;
4. Payment will only be affected by strict compliance with the usual prescribed accounting and auditing requirements; and
5. Deadline for Submission of Quotation: 04 October 2024 at 12:00nn.

QTY	UNIT	PARTICULARS	AMOUNT
1	LOT	<p>ROUND-TRIP HAULING SERVICES FOR OFFICE EQUIPMENT AND DOCUMENTS</p> <p>ORIGIN: DFA - OCA Aseana Office (Aseana Business Park, Bradco Avenue, corner Diosdado Macapagal Blvd., Parañaque)</p> <p>DESTINATION: DFA - DoubleDragon Office (DoubleDragon Plaza, DD Meridian Park, corner, Macapagal Ave., and EDSA Ext., Bay Area, Pasay City)</p> <p>SERVICE INCLUSIONS:</p> <ul style="list-style-type: none"> -Provision of labor and packing to perform the transfer -Transfer from the place of origin to destination -Supervision during the moving, loading/unloading, and transfer of all items from origin to destination addresses -Provide detailed inventory list showing the items packed with general descriptions; and -Contract shall be inclusive of VAT and all applicable taxes including the Fees need to be paid in Aseana Business Park Estate Association, Inc. (ABPEA) 	
		APPROVED BUDGET CONTRACT (ABC):	135,000.00

Please provide your best offer, fill-out the details below, and submit this form along with your quotation and government requirements.

Company Name / Supplier : _____

Address and Contact Number : _____

Contact Person : _____

MARX IAN A. RULLODA
Administrative Officer