

TERMS OF REFERENCE

HRMO Procurement of ICT Equipment - 20 units of Laptop

APPROVED BUDGET FOR CONTRACT: Php 990,000.00

I	BACKGROUND			
	The Human Resources Management Office (HRMO) intends to procure ICT Equipment particularly 20 units of laptop.			
II	OBJECTIVE			
	To procure Semi-Expendable ICT equipment - 20 units of Laptop, for official use of the HRMO Personnel.			
III	Technical Specifications		STATEMENT OF COMPLIANCE	
	The supplier shall deliver the following supplies and materials:			
	ITEMS	Unit	Quantity	
	Semi-Expendable ICT Equipment			
	Computer Laptop: (shall be a well-known/reputable brand) Display: at least 13.3 inches (diagonal), LED Backlit, 2560-by-1600 native resolution at 227 pixel per inch display with IPS Technology, 2560x1664 native resolution at 224 pixels per inch System: 8 Core CPU with four (4) performance and four (4) efficiency core, 7-cores GPU, 16-core Memory: 8GB unified memory/ configurable to 16GB Storage: 256GB SSD/ configurable to 512GB, 1TB or 2TB Camera: 720p camera/ Advance image signal processor with computational video Wifi: 802.11ax Wi-Fi6 wireless networking, IEEE 802.11a/b/g/n/ac compatible Bluetooth: Bluetooth 5.0 wireless technology Battery & Power: Up to 15 hours wireless web, up to 18 hours movie playback, Built-in 49.9 watt-hour lithium-polymer battery, 30W USB-C power adapter Operating Requirements: 100V to 240V AC, 50Hz to 60Hz xxxxxxxxxxxx	Unit	20	
	* The goods must be brand-new and of a reputable/well-known brand. For clarification of the item kindly email: hrmo.property@dfa.gov.ph			

IV. SUPPLIER RESPONSIBILITIES:

- * The Supplier must Deliver the above items by 3-4 weeks from receiving Notice to Proceed
- * The Supplier must Submit PhilGEPS Registration, Latest ITR and Mayor/Business Permit
- *1 year warranty for the defective equipment (parts broken not cause by the end user)

V. SUPPLIER QUALIFICATIONS

- * The provider must have the capability, resources and experience in partnering with private/government corporation
- * The service provider must be registered with PhilGEPS in compliance with the government's procurement regulations.

VI. PAYMENT TERMS: Send-Bill Arrangement - 30 calendar days from receiving of invoice

COMPANY NAME / SUPPLIER:

COMPANY ADDRESS:

CONTACT PERSON:

CONTACT DETAILS: