



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



OFFICE OF THE CONSULAR AFFAIRS

Date: 25 Nov 2024

REQUEST FOR QUOTATION OF PRICES

Sir/Madam:

Please submit your formally detailed lower price quotation form/letter for the following items individually described below, subject to the following conditions:

1. Formal Quotations submitted to this office will be considered final order. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order;
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government;
3. Goods/Services supplied and delivered shall be subject to the usual inspection by the Department's Internal Auditor or duly authorized representatives;
4. Payment will only be affected by strict compliance with the usual prescribed accounting and auditing requirements; and
5. Deadline for Submission of Quotation: 28 Nov 2024 at 12:00nn.

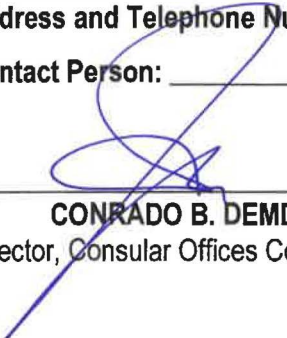
QTY	UNIT	PARTICULARS	AMOUNT
		Procurement of Various Office Equipment for New Open Consular Offices (COs) (Please refer to the attached PR/TOR)	
APPROVED BUDGET FOR THE CONTRACT (ABC)			PHP 105,000.00

Please provide your best offer, fill-out the details below, and submit this form along with your quotation and government requirements (PhilGEPS Membership, Valid Mayor's Permit and Latest ITR).

Company Name / Supplier: _____

Address and Telephone Number: _____

Contact Person: _____



CONRADO B. DEMDEM, JR.
Director, Consular Offices Coordinating Division