



TERMS OF REFERENCE

Customer's Name : DFA---Overseas Voting Secretariat
Address : 6th Floor, South Wing, 2330 Roxas Boulevard
Pasay City

Product/Item Description & Requirements:

| Procurement of Printing Services | Quantity | Statement of Compliance | Design |
|---|-------------|-------------------------|---|
| <p>Technical Specifications/ Terms of Reference</p> <p>The Printing Company should provide the following:</p> <p>Printing Services for FY 2025 OVS Desk Calendars for the official use of OVS.</p> <p>Specifications: 17 pages calendar with base tent</p> <p>Size/Dimension: Base Tent: w-8 inches, H-6.5 inches</p> <p>Calendar: W-8 inches, H- 6 inches</p> <p>Calendar Dimensions: Stock: Base Tent: Chipboard # 50 with special book cover (navy blue)</p> <p>Calendar: Coated board- 2 sides 190 grams</p> <p>Color of Print: Base Tent: Silver Screen print</p> <p>Calendar: Full color front and back</p> <p>Print Process: Offset Printing</p> <p>Finishing: Metal loop wire binded on top</p> <p>Note: Inclusive of delivery and packaging items.</p> | <p>1500</p> | | <p>Please see attached Desk calendar's design</p> |

| | | |
|---------------------------------|----|--|
| Terms of Payment | 1. | Send bill arrangement and payment will be done through bank transfer. It is advised that the winning bidder should submit a bank account number and bank branch details included in the List Participating Bids in Electronic Peso Clearing System to which payment should be credited or transferred. a. Rates should include all necessary taxes and other charges |
| | 2. | Payments shall be made within 30 working days upon receipt of required documents and audited by the OFMS-FRMD. All payments shall be inclusive of all applicable taxes and other lawful charges. |
| Documentary Requirements | | The company should submit the following requirements: <ol style="list-style-type: none"> 1. Copy of valid PhilGEPS Registration; 2. Copy of current Mayor's Permit; 3. Copy of 2023 Income Tax return (ITR); |

NOTE:

Providers must state compliance to each of the provisions in the Terms of Reference/Description. The Statement of Compliance must be signed by the authorized representative of the Provider. This form together with the quotation addressed to OVS Vice-Chairman **ROBERT D. QUINTIN** should be submitted on or before date indicated above.



ROBERT D. QUINTIN
Vice Chairperson, OVS

CONFORME:

[Signature/s]
 [Name of the Bidder/Bidder's Authorized Representative/s]
 [Position]
 [Date]

D F A - O V S
2025
CALENDAR



OVERSEAS VOTING SECRETARIAT
2330 ROXAS BLVD ST. PASAY CITY
✉ OVS@DFA.GOV.PH



MANDATE

IT IS RESPONSIBLE FOR COORDINATING WITH THE COMMISSION ON ELECTIONS, THE PRIMARY AGENCY RESPONSIBLE FOR THE IMPLEMENTATION OF THE OVERSEAS VOTING LAW, IN UNDERTAKING OR SUPPORTING ELECTION ACTIVITIES OR OPERATIONS WHERE DFA ASSISTANCE OR INTERVENTION IS NECESSARY. IT WILL ALSO BE COORDINATING WITH OTHER PHILIPPINE GOVERNMENT AGENCIES, WHEN NECESSARY, TO ENSURE A COHERENT AND INTEGRATED APPROACH IN THE IMPLEMENTATION OF THE OVERSEAS VOTING LAW.

MISSION STATEMENT

OUR MISSION IS TO INFORM AND EDUCATE OVERSEAS FILIPINOS REGARDING OVERSEAS VOTING, TO ENABLE THEM TO EXERCISE THEIR RIGHT OF SUFFRAGE IN ACCORDANCE WITH REPUBLIC ACT 10590 OR OVERSEAS VOTING ACT OF 2013 TO UNDERTAKE CONTINUOUS VOTER EDUCATION AND REGISTRATION TOWARDS THE CONDUCT OF HONEST, ORDERLY, AND PEACEFUL ELECTIONS OVERSEAS.

VISION STATEMENT

THE OVERSEAS VOTING SECRETARIAT (OVS) IS THE PRIMARY INSTRUMENT OF THE DEPARTMENT OF FOREIGN AFFAIRS IN DIRECTING, COORDINATING, AND OVERSEEING THE IMPLEMENTATION OF THE REPUBLIC ACT NO. 10590. OVS SHALL ALSO COORDINATE WITH THE COMMISSION ON ELECTIONS (COMELEC) IN THE IMPLEMENTATION OF THE SAID ACT.



DFA-OVS Officers and Staff



OVS 2025 CALENDAR



Winners of DFA-OVS Photo Contest 2024

01 JANUARY 2025

| MON | TUE | WED | THU | FRI | SAT | SUN |
|-----|-----|------------------------|-----|-----|-----|-----|
| | | 1 NEW YEAR'S DAY | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 CHINESE NEW YEAR | 30 | 31 | | |



Indulge by Richard & Rodan



Indulge by Richard & Rodan



Indulge by Richard & Rodan



Vendor of Hugs by Jessa Grace Co. LLC



Indulge by Richard & Rodan



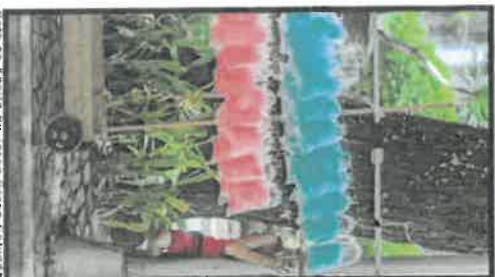
Indulge by Richard & Rodan

01 FEBRUARY 2025

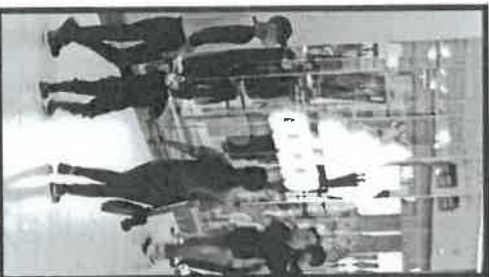
MON TUE WED THU FRI SAT SUN



PHOTOGRAPH BY SHANE NG FOR THE STAR



PHOTOGRAPH BY SHANE NG FOR THE STAR



PHOTOGRAPH BY AARON TAYLOR



PHOTOGRAPH BY AARON TAYLOR

3 4 5 6 7 8 9
 10 11 12 13 14 15 16
 17 18 19 20 21 22 23
 24 25 26 27 28



ILLUSTRATION BY HANNAH WONG



PHOTOGRAPH BY CHRISTOPHER TAN

01 MARCH 2025

MON TUE WED THU FRI SAT SUN



Ascribed only in honor of responsibility of Christian Kevin C. Gonzales

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

31
Ezekiel 31:1-17



Writing generations, building a better future by Christian Kevin C. Gonzales



THE LITTLE THINGS THAT MAKE A DIFFERENCE by Janine Kale B. Loyosa



Hospital Women by Sheila Mae C. Navarra



LITTLE BIG DREAMS BY MARI JUREGA



GRAND DREAMS BY JANE KALE B. LOYOSA

01 APRIL 2025

MON TUE WED THU FRI SAT SUN

1 2 3 4 5 6

7 8 9 10 11 12 13

Valor Day

14 15 16 17 18 19 20

Mundy Thursday

Good Friday

Black Saturday

Easter Sunday

21 22 23 24 25 26 27

28 29 30 31



THE BEACH IS WALKED BY JACQUES M. COLLIER



A BOUNTIFUL FEAST TO FEAST BY JACQUES M. COLLIER



THE BOUNTIFUL FEAST TO FEAST BY JACQUES M. COLLIER



A MOTHER'S LOVE BY STEPHEN MARR C. HARRISON



FAMILY'S SMILES BY JACQUES M. COLLIER



THE FOUNDEST SMILES BY HILARY MARR C. HARRISON

01 MAY 2025

| MON | TUE | WED | THU | FRI | SAT | SUN |
|-----|-----|-----|-----------------------|-----|-----|-----|
| | | | 1 <i>Labor Day</i> | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |



PERSONS AND PERSONS OF THE JUDICIAL ORDER
30 MAY 1978



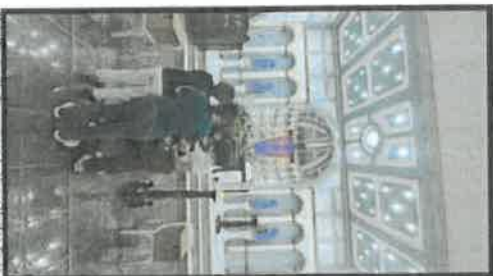
PERSONS AND PERSONS OF THE JUDICIAL ORDER
30 MAY 1978



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30 MAY 1978



PERSONS AND PERSONS OF THE JUDICIAL ORDER
30 MAY 1978



PERSONS AND PERSONS OF THE JUDICIAL ORDER
30 MAY 1978



PERSONS AND PERSONS OF THE JUDICIAL ORDER
30 MAY 1978

01 JUNE 2025

MON TUE WED THU FRI SAT SUN

1

2 3 4 5 6 7 8

Eid al-Adha

9 10 11 12 13 14 15

Independence Day

16 17 18 19 20 21 22

23 24 25 26 27 28 29

30



View 08 : Grocery Store by James Jay Schiller



View 09 : Market for the Balut by Jennifer C. Lee



View 10 : Child in the Philippines by Jennifer C. Lee



View 11 : Crowd for the World's Largest Water Volleyball



View 12 : Desert by Jennifer Schiller



View 13 : Dinosaur by Jennifer Schiller

01 JULY 2025



TIMEKEEPER by Jennifer Rupp Davis



PLAYING SLIDE by Irene B. Pina

| MON | TUE | WED | THU | FRI | SAT | SUN |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |



PIERCE by Christine Romero Kline Coda



ROCK by Irene B. Pina



TRASH by Jennifer Rupp Davis



BEACH by Jennifer Rupp Davis

01 AUGUST 2025

| MON | TUE | WED | THU | FRI | SAT | SUN |
|---------------------|-----|-----|------------------|-----|-----|-----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| | | | Ninoy Aquino Day | | | |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| National Heroes Day | | | | | | |



THE STREET TO QUILCUMA BY MARCO JOY M. MARBON



THE DYNAS OF LIFE AND DEATHS



VEGETABLES FOR SALE BY MARCO JOY M. MARBON



TRADING STALLS BY MARCO JOY M. MARBON



TRADING STALLS BY MARCO JOY M. MARBON



TRADING STALLS BY MARCO JOY M. MARBON

01 SEPTEMBER 2025

MON TUE WED THU FRI SAT SUN

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30



Bumil pare sa kinubusan John Edward Bato



View of the field of Sabina L. Mariano



11 months old by Eric Jay Victor



First and second born of Bryan, with his pregnant wife, Stephanie Mariano by Liza T. Bono



Working field by John Edward Bato



Working field by Jize June L. Bono

01 OCTOBER 2025

| MON | TUE | WED | THU | FRI | SAT | SUN |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |



ALIAS DONGGONG IN THE STREET BY RODEUS S. PINEDA



CRUELNESS SEEN BY KIDICASA AND B. RUMBAKA



INNOCENT BY PINICASA AND B. RUMBAKA



LABORER IN A DRY WATERSIDE BY CHITA 111



WINTER'S WIND BY PINICASA AND B. RUMBAKA



THE SUN QUEN BY RITA JOY W. VENTURA

01 NOVEMBER 2025

MON TUE WED THU FRI SAT SUN

1 2

All Saints' Day

3 4 5 6 7 8 9

10 11 12 13 14 15 16

17 18 19 20 21 22 23

24 25 26 27 28 29 30

Bonifacio Day



Sign me up Grace J. Lansang



How amazing! Mijon - Senior - Junio



Sara kay Luna My Cherishes May M. Daza



ONE VOTE DOES COUNT BY JOHN ERIC R. MADRIS



WHEN YOU DO NOT HAVE A PHONE CALL YOUR FRIENDS



Men with the In - Gina A. Jaramila

01 DECEMBER 2025

MON TUE WED THU FRI SAT SUN

1 2 3 4 5 6 7

8 9 10 11 12 13 14

Immaculate
Conception

15 16 17 18 19 20 21

22 23 24 25 26 27 28

Christmas Eve Christmas Day

29 30 31

Rizal Day New Year's Eve



Mother's Dream by Princess Ann B. Humboon



Maduroan (Pineson) Maduroan (Pineson) Maduroan (Pineson)



Who Should I Vote - 017 by Gina A. Jemorina



Who Should I Vote - 017 by Gina A. Jemorina



On the Street by Princess Ann B. Humboon



On the Street by Princess Ann B. Humboon

Acknowledgement

HON. GEORGE ERWIN M. GARCIA
CONG. MARISSA "DEL MAR"
MAGSINO
COMM. SOCORRO B. INTING
ATTY. MABEL V. BALANOJIT
PROF. JEAN S. ENCINAS-FRANCO
GRACE J. LANSANG
DIOSCORO D. CELIS III
RODEL S. PINEDA
PRINCESS ANN B. RUMBAOA
ICELE R. MILLAN
ERLIS JOY S. VICENTE
LILET T. BABOL
JOHN EDWARD BATO
SABINA C. MORENO
KRISTINE IVEE T. TOLEDANA
IIZA JUNE GANASE

GINA A. JAMORALIN
CHRISTIAN ROMEO KYLE CADA
WILCA MAE S. ABEJUELA
IRENE B. PINAT
JENNIFER ROU P. DERLA
DENISE ALEXANDRE E. DOMINGO
FERVIE JAY BRUBIO
JEMALYN C. CUA
REY MARK GALIZA
VENUS VALDEZ-FRUTAS
WILHEM P. FRUTAS
RUFFA MARIE S. MONSALE
TEODOLO A. CORTES
ERICH GEORGE F. OQUENDO
JANINE KATE B. LOYOSEN
SHEILA MAE C. NAVARRA
HAZEL JULAGAY
CHRISTIAN KELVIN C. GONZALES

RICHARD Z. ROLDAN
JEREMIE M. OBRA
GINA A. JAMORALIN
ROSETTE T. AUSTRIA
ARABELLE M. DORADO
RAIMA A. AMEROL
CHARLAINE MAY M. DUAZO
CEALENOR P. BUSTILLO
JOHN ERIC R. MADRID
KAREN JOY R. ALAGANO
MARTITA DIANE MONTECILLO
ARNEL C. TALISAYON
AMOR T. BAYOG
JESSA GRACE CORUGDA
J.P. LEO F. ASONG

JANUARY

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

FEBRUARY

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

MARCH

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

APRIL

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

MAY

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

JUNE

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

JULY

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

AUGUST

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

SEPTEMBER

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

OCTOBER

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

NOVEMBER

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

DECEMBER

| SUN | MON | TUE | WED | THU | FRY | SAT |
|-----|-----|-----|-----|-----|-----|-----|
| 01 | 02 | 03 | 04 | 05 | 06 | 07 |
| 08 | 09 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |