



PURCHASE REQUEST

Department of Foreign Affairs
Agency

11-04924

Department HRMO PR No.: _____ Date: 12 NOV 2024

Division PRMD SAI No.: _____ Date: _____

Stock No.	Unit	ITEM / DESCRIPTION (Technical Specifications attached)	Quantity	Unit Cost	Total Cost
		Catering Services			Php 1,000,000.00
		Buffet Reception	1,500		
		XXXXXXXXXX NOTHING FOLLOWS XXXXXXXXXXXX	XXXXXX	XXXXXXXXXX	

Purpose:

For the 2024 DFA Year-End Assembly Reception

Signature	Requested by:	Approved by:
	 SHARMAINE TIFFANY L. GARCIA Acting Director, HRMO-PRMD <i>da</i>	 CHRISTOPHER B. MONTERO Assistant Secretary, HRMO
Printed Name:		
Designation:		