



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FOREIGN AFFAIRS

Tel No.:

Date: 14 December 2024

REQUEST FOR QUOTATIONS OF PRICES

Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

1. Quotations submitted to this office will be considered the final offer. In the event that the price is acceptable, a properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the supplier/contractor. The delivery date will be indicated in the Purchase/Job Order.
2. The Department hereby reserves the right to reject any/all offers; and accept any/all offers it may consider most economical and advantageous to the Government.
3. Goods/Services supplied delivered shall be subject to the usual inspection by the Department's Internal Audit or duly authorized representative and
4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
5. Deadline for Submission of Quotation: 17 December 2024

Quantity	Unit	ITEM / DESCRIPTION	Unit Cost	Approved ABC
		Supply and Delivery of Sofa Set and Other Furnitures		
2	unit	3-Seater Sofa Chair 1 - Regular		
10	unit	2-Seater Sofa Chair 1 - Regular		
24	unit	1-Seater Sofa Chair 1 - Regular		
7	unit	Coffee Table 1 - Regular		
5	unit	Bean bags		
3	unit	3-Seater Sofa Chair 2 - Executive		
3	unit	2-Seater Sofa Chair 2 - Executive		
10	unit	1-Seater Sofa Chair 2 - Executive		
5	unit	Coffee Table 2 - Executive		
		Nothing Follows		
		Kindly see the attached Technical Specifications for the item description.		
		*For inquiries, please refer to the provided contact details below:		
		Name: Ms. Suzette O. De Guzman		
		Contact No.: 8834-3313		
		Email Address: suzette.deguzman@dfa.gov.ph		
		ABC ---		Php 995,000.00

COMPANY NAME :
CONTACT PERSON:
ADDRESS AND TELEPHONE NO.:

SUZETTE O. DE GUZMAN
Engineer III, OAMSS-EMD

JASON JOVENCIO A. ANASARIAS
Director, OAMSS-EMD