



## DEPARTMENT OF FOREIGN AFFAIRS KAGAWARAN NG UGNAYANG PANLABAS

### BIDS AND AWARDS COMMITTEE

#### BAC Resolution No. HO-011-24

#### RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY- TO-AGENCY) FOR THE PROCUREMENT OF SERVICES FOR THE CONDUCT OF THE 2024 FSOE – QUALIFYING TEST

**WHEREAS**, the Board of Foreign Service Examinations ("BFSE") intends to procure services of the Civil Service Commission ("CSC") for the conduct of the 2024 Foreign Service Officer Examinations ("FSOE") Qualifying Test on 28 January 2024;

**WHEREAS**, the *Civil Service Commission ("CSC")*, has the mandate to establish a career service for all levels and ranks, prescribe, develop and conduct civil service examinations as determinants of merit and fitness, assist other agencies of the government to develop and conduct tests;

**WHEREAS**, pursuant to CSC Resolution no. 1302397 dated 29 October 2013, the CSC shall develop and conduct, in collaboration with the Department and through a Memorandum of Agreement, an examination for FSOs which shall be known as the Career Service Examination for Foreign Service Officers ("CSE-FSP");

**WHEREAS**, the procurement of services for the conduct of the 2024 FSOE – Qualifying Test with an Approved Budget for the Contract ("ABC") of *One Million Four Hundred Twenty – Seven Thousand Pesos* (PhP 1,427,000.00) only, chargeable against BFSE's FY 2024 MOOE under Other Professional Services, is included in the Department's Annual Procurement Plan ("APP") for FY 2024;

**WHEREAS**, Section 53.5 of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows negotiated procurement as a method of procurement from another agency of the Government;

**WHEREAS**, Section 5(a) of the Implementing Guidelines on Agency-to-Agency Agreements (Government Procurement Policy Board Resolution No. 18-2007) allows such procurement through Agency-to-Agency Agreement, provided that: (i) entering into such an Agreement with the Servicing Agency is more efficient and economical for the government; (ii) the total amount of all goods, consulting and infrastructure projects undertaken or to be undertaken shall not exceed twenty-five percent (25%) of the Procuring Entity's total procurement budget for each category as reflected in its approved APP; (iii) the Servicing Agency has the mandate to deliver goods and services required to be produced or to undertake the infrastructure project or consultancy required by the Procuring Agency; and (iv) the Servicing Agency owns or has access to the necessary tools and equipment required for the project;

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WHEREAS, after conducting a thorough market study, BFSE determined that the *Civil Service Commission* ("CSC") could undertake the project at more advantageous terms;

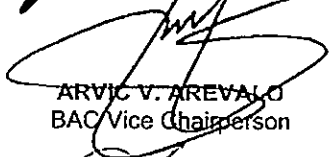
WHEREAS, the BFSE submitted to the Bids and Awards Committee ("BAC") a quotation from *Civil Service Commission* ("CSC") for the procurement of services for the conduct of the 2024 FSOE – Qualifying Test in the amount of *One Million Four Hundred Twenty – Six Thousand Eight Hundred Six Pesos and 55/100*. (Php 1,426,806.55) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HoPE") resort to Negotiated Procurement under Section 53.5 (Agency-to-Agency) as the alternative method of procurement for the procurement of services for the conduct of the 2024 FSOE – Qualifying Test from *Civil Service Commission* ("CSC"), subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 24<sup>th</sup> day of January 2024, Pasay City.



SULPICIO M. CONFIADO  
BAC Chairperson



ARVIC V. AREVALO  
BAC Vice Chairperson



ALEX O. VALLESPIN  
BAC Member



NOEL L. RODRIGUEZ  
BAC Member

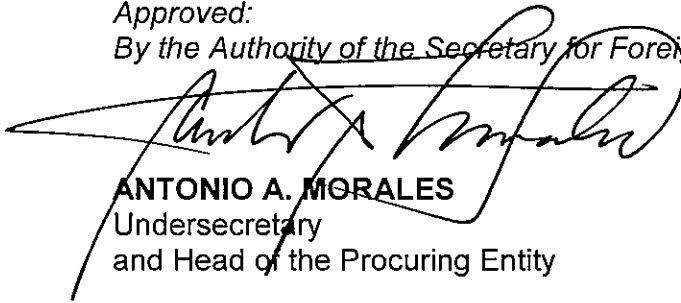


MA. THERESA P. LAZARO  
Representative of the End-user

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Approved:

By the Authority of the Secretary for Foreign Affairs:

A handwritten signature in black ink, appearing to read 'Antonio A. Morales', is written over a horizontal line. The signature is fluid and cursive, with a large loop at the end.

**ANTONIO A. MORALES**

Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

24 January 2024

Sir/Madam:

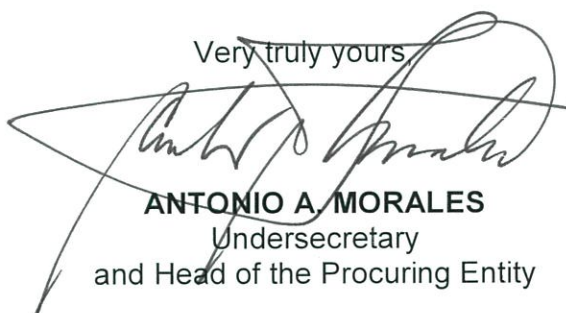
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-011-24**, the DFA is awarding the contract on the following project/procurement to **Civil Service Commission ("CSC")**:

Project Title	End-User Unit
THE PROCUREMENT OF SERVICES FOR THE CONDUCT OF THE 2024 FSOE – QUALIFYING TEST	BFSE

The contract has a total cost of *One Million Four Hundred Twenty – Six Thousand Eight Hundred Six Pesos and 55/100* (PhP 1,426,806.55) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

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CSC Building IBP Road  
Batasan Hills, 1126 Quezon City