



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-231-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR PROCUREMENT OF PRINTING, SUPPLY, AND DELIVERY OF GROMMET STICKERS IN CONNECTION WITH THE IMPLEMENTATION OF eAPOSTILLE PROJECT

WHEREAS, the Office of Consular Affairs (“OCA”) intends to procure grommet stickers in connection with the implementation of of eApostille project for its official use;

WHEREAS, the procurement of grommet stickers in connection with the implementation of eApostille project, as listed under Purchase Request No. 07-07624, with an Approved Budget for the Contract (“ABC”) of *Six Hundred Twenty-Four Thousand Pesos* (PhP 624,000.00) only, chargeable against OCA’s FY 2024 MOOE under Printing and Publication Expenses, is included in the Department’s Supplemental Annual Procurement Plan for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely Innovation Printshoppe, Inc., Eastland PrintInk, Inc., and Printing Partners Philippines;

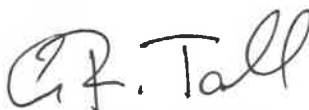
WHEREAS, in response to the solicitation of offers, quotations were received from: CKCO Enterprises (PhP 270,000.00; failed, does not meet the technical specifications provided); Connectworks Co. (PhP 490,000.00; failed, does not meet the technical specifications provided); and ***Innovation Printshoppe, Inc.***, which submitted the lowest calculated and responsive quotation in the amount of *Two Hundred Twenty Thousand Pesos* (PhP 220,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of grommet stickers in connection with the implementation of eApostille project to ***Innovation Printshoppe, Inc.***, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 11th day of September 2024, Pasay City.



ADELIO ANGELITO S. CRUZ
BAC Chairperson



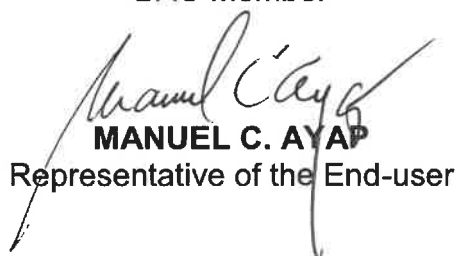
ARMAN R. TALBO
BAC Vice Chairperson



MARX IAN A. RULLODA
BAC Member



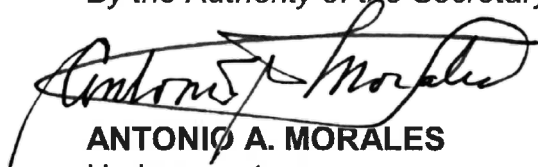
LEILANI S. FELICIANO
BAC Member



MANUEL C. AYAP
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



NOTICE OF AWARD

11 September 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-231-24**, the DFA is awarding the contract on the following project/procurement to your firm, ***Innovation Printshoppe, Inc.***:

Project Title	End-User Unit
PROCUREMENT OF PRINTING, SUPPLY, AND DELIVERY OF GROMMET STICKERS IN CONNECTION WITH THE IMPLEMENTATION OF eAPOSITLLE PROJECT	OCA

The contract has a total cost of *Two Hundred Twenty Thousand Pesos* (PhP 220,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Innovation Printshoppe, Inc.
APM Bldg., 2225 Conche St.,
San Andres Bukid, Manila