

CONTRACT

This agreement is hereby entered into between the client, **DEPARTMENT OF FOREIGN AFFAIRS**, represented by **HON. MARIA TERESA T. ALMOJUELA**, Assistant Secretary, Office of the United Nations and International Organizations, and **PARTENAIRE EVENTS MANAGEMENT SERVICES**, represented by **MS. SHARA PATRICIA C. TANIO**, Chief Executive Officer:

SERVICES. Whereas, the CLIENT is contracting PARTENAIRE EVENTS MANAGEMENT SERVICES as the official service provider for the Dinner Reception for the Delegates of the Strategic Trade Management Summit, on the 9th of September 2024, at Shangri-La The Fort, Manila.

Package includes the provision of the following:

- A. Full Event Planning and Coordination
- B. Lights and Sounds System
- C. LED Wall System
- D. Event Styling
- E. Video Coverage
- F. Prints/Collateral
- G. Cultural Entertainment Show

Detailed scope of services and inclusions is attached.

PERSONNEL. Ten (10) professional event coordinators will assist on the day of the event.

FEES. Client shall settle a total amount of **FOUR HUNDRED NINETY FIVE THOUSAND PESOS (Php 495,000.00)**, inclusive of taxes. (For the breakdown, see attached).

MODE OF PAYMENT. The full amount shall be settled by the client within 30 days after services has been rendered.

PAYMENT CHANNEL. Payments shall be made to the following account:

Bank/Branch :	Land Bank of the Philippines (LBP)
Account Name :	Partenaire Events Management Services
Account Number:	6221-0200-47

CANCELLATION. In the event that the Client cancels the agreement after signing the agreement or on/prior to the date of event, 50% of the amount payable is applicable as liquidated damages.

FORCE MAJEURE. In the event of Force Majeure including acts of God - fires, accidents breakdowns, or floods, earthquakes, hurricanes, or any other natural disaster or

governmental actions, Client shall notify Partenaire Events Management Services of the Force Majeure event in writing within forty-eight (48) hours of the commencement of the Force Majeure event.

PARTENAIRE EVENTS MANAGEMENT SERVICES reserves the right to cancel the event under the following conditions:

- a. The Client breaches any of its duties or obligations under the contract;
- b. If the Client requests a significant change on the Contract or Service;
- c. Under circumstances such as illness, death, disability, hospitalization, Client is to determine in good faith that such an incident has occurred. Thereafter, a negotiation of cancellation and/or rescheduling between both parties is necessary.

RE-BOOKING/RE-SCHEDULING. Re-booking or re-scheduling is allowed up to one (1) year from the original date of the event. Re-booking is subject to the availability of the team.

ADDITIONAL SERVICES. In case of other service requests not included in this contract, additional fees shall apply.

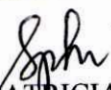
VALIDITY. This contract shall not be valid and/or cancelled without the signature of both parties.

This Agreement shall be governed by and construed in accordance with the laws of the Philippines. In the event of litigation, the venue of the action shall be exclusively in the appropriate court/s.

CONFORME:

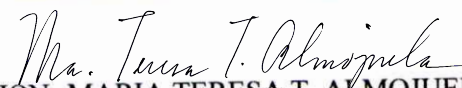
We hereby recognize, fully understand, and agree with the service details, terms, conditions and statement of account indicated herewith for the purpose of holding the event.

PARTENAIRE EVENTS MANAGEMENT SERVICES


SHARA PATRICIA C. TANIO
Chief Executive Officer

Date Signed: September 6, 2024

DEPARTMENT OF FOREIGN AFFAIRS


HON. MARIA TERESA T. ALMOJUELA
Assistant Secretary

Date Signed: September 6, 2024