



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-338-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF EYELET NO. 5 FOR THE OFFICIAL USE OF THE OFFICE OF CONSULAR AFFAIRS (“OCA”)

WHEREAS, the Office of Consular Affairs (“OCA”) intends to procure Eyelet No. 5 for its official use;

WHEREAS, the procurement of Eyelet No. 5 for the official use of OCA, as listed under Purchase Request No. 08-07024, with an Approved Budget for the Contract (“ABC”) of *Four Hundred Thousand Pesos* (PhP 400,000.00) only, chargeable against OCA’s FY 2024 MOOE under Office Supplies Expenses, is included in the Department’s Annual Procurement Plan for FY 2024;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OCA are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPs) website for at least three (3) calendar days, from 13 September to 16 September 2024;

WHEREAS, in accordance with Item No. (V)(C)(2)(b)(v) of Annex “H” of the IRR, the deadline of submission was extended from 23 September to 26 September 2024;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors namely: Trinity Marketing, Inc.; Hundredfold Trading Corp.; and CKCO Enterprises;

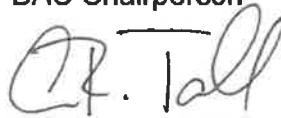
WHEREAS, in response to the solicitation of offers, quotations were received from: Hundredfold Trading Corp. (PhP 384,800.00; Passed), CKCO Enterprises (PhP 260,000.00; Passed), Cacacord Marketing Co. (PhP 244,400.00; Passed), and **EJT Enterprises**, which submitted the lowest calculated and most responsive quotation in the amount of *Two Hundred Twenty-Eight Thousand Eight Hundred Pesos* (PhP 228,800.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity ("HoPE") resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of Eyelet No. 5 for the official use of OCA to **EJT Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 6th day of November 2024, Pasay City.



ADELIO ANGELITO S. CRUZ
BAC Chairperson



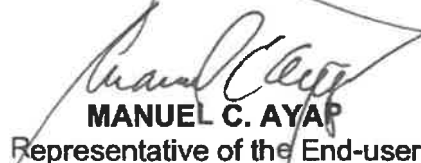
ARMAN R. TALBO
BAC Vice Chairperson



LEILANI S. FELICIANO
BAC Member



VON-RYAN G. PANGWI
BAC Member

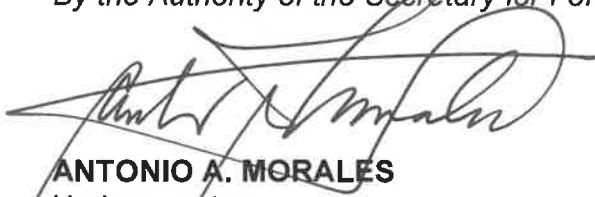


MANUEL C. AYAP
Representative of the End-user

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Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

6 November 2024

Sir/Madam:

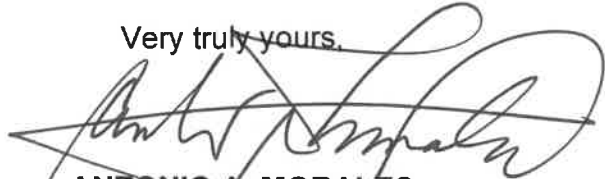
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-338-24**, the Department is awarding the contract on the following project/procurement to your firm, ***EJT Enterprises***:

Project Title	End-User Unit
PROCUREMENT OF EYELET NO. 5 FOR THE OFFICIAL USE OF THE OFFICE OF CONSULAR AFFAIRS (“OCA”)	OCA

The contract has a total cost of *Two Hundred Twenty-Eight Thousand Eight Hundred Pesos* (PhP 228,800.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

EJT Enterprises

B28 L16 Topaz St. Golden City Subd.
Brgy. Dolores, Taytay Rizal