



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-380-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF OFFICE SUPPLIES AND ICT OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE OFFICE OF MIDDLE EAST AND AFRICAN AFFAIRS (“OMEAA”)

WHEREAS, the Office of Middle East and African Affairs (“OMEAA”) intends to procure office supplies and ICT office supplies for its official use;

WHEREAS, the procurement of office supplies and ICT office supplies, as listed under Purchase Request No. 09-09024, with an Approved Budget for the Contract (“ABC”) of *Fifty-Eight Thousand Four Hundred Fifty-Seven Pesos (PhP 58,457.00)* only, chargeable against OMEAA’s FY 2024 MOOE under ICT Office Supplies and Office Supplies Expenses, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OMEAA are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 17 October to 21 October 2024;


WHEREAS, in accordance with Item No. (V)(C)(2)(b)(v) of Annex “H” of the IRR, the deadline of submission was extended from 29 October until 04 November 2024;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors: Perry A Trading Corp.; Ramesh Trading Corp.; and JJKE Trading; Red-Com Enterprises; 3Tech Innovation Master Corp.; Great Logics Commercial, Inc.; and 347 School Supplies, Inc.;

WHEREAS, in response to the solicitation of offers, quotations were received from: Perry A Trading Corp. (PhP 47,451.20; Failed, bidder is not compliant with the Technical Specifications), Ramesh Trading Corp. (PhP 58,457.00; Passed), and **JJKE Trading**, which submitted the lowest calculated and responsive quotation in the amount of *Fifty-Eight Thousand Three Hundred Forty-Five Pesos* (PhP 58,345.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of office supplies and ICT office supplies to **JJKE Trading**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 12th day of December 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


JASON JOVENCIO A. ANASARIAS
BAC Vice Chairperson


ANNA MARIE MAE R. GUERRA
BAC Member


MARC THEODORE P. BENIGNO
BAC Member


MARDOMEL CELO MELICOR
Representative of the End-user

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Approved:

By the Authority of the Secretary for Foreign Affairs:



CHARLES C. JOSE

Undersecretary
and Alternate Head of the Procuring Entity



NOTICE OF AWARD

12 December 2024

Sir/Madam:


Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-380-24**, the Department is awarding the contract on the following project/procurement to your firm, **JJKE Trading**:

Project Title	End-User Unit
PROCUREMENT OF OFFICE SUPPLIES AND ICT OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE OFFICE OF MIDDLE EAST AND AFRICAN AFFAIRS (“OMEAA”)	OMEAA

The contract has a total cost of *Fifty-Eight Thousand Three Hundred Forty-Five Pesos* (PhP 58,345.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


CHARLES C. JOSE
Undersecretary and Alternate
Head of the Procuring Entity

JJKE Trading
36 Melon St., Gatchalian Subd.
Manuvo Dos. Las Piñas City