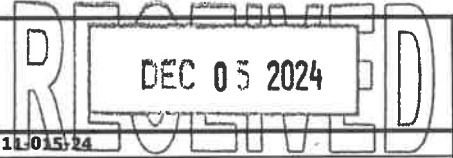




DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



DEPARTMENT OF FOREIGN AFFAIRS
Office Of Fiscal Management Services



PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: WOVENCRAFTS INC.	P.O. No. 11-015-24
Address: 148 E. Dela Paz St., San Roque, Marikina City	Date 21-Oct-24
Contact nos: M: 0917-113-2931 E: hello@woven.ph	BY: _____ DATE: _____
Mode of Procurement	Small Value 53.9

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Foreign Affairs	Delivery Term: 30 working days
Date of Delivery: n/a	Payment Term: Government Terms

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	Piece	70	<p>UNIO</p> <p>Souvenirs and Tokens</p> <p>Dimensions: 36 cm x 27 cm</p> <p>Specifications:</p> <ul style="list-style-type: none"> •Will fit 13"-14" laptops •Handmade by traditional Filipino community weavers; •Two sides of laptop sleeves use authentic Filipino banig; •Woven from tikog grass and inlaid with dyed buri strips; •With colorful and eye-catching pattern preferably using the colors red, blue, yellow and white/cream; •With a foam-padded interior; •With garters on bottom corners to keep laptop secure •With pocket inside to keep documents and other small items •With tag or label sewn into the inside pocket featuring customized colored logo; •Comes with specialized card with illustration of a woman and printed customized note/message; •Comes with packaging preferably a canvas linen drawstring bag with customized colored logo; •Inclusive of delivery charges, VAT and all applicable taxes <p>xxxxxxxxxxxxNothing Followsxxxxxxxxxxxx</p>	P 1,830.00	P 128,100.00

(total Amount in Words) One Hundred Twenty-Eight Thousand One Hundred Pesos **P 128,100.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

(Signature)
PATRICIA CORAZON L. FRANCA
(Signature over printed name)
21-Oct-2024
(Date)

Very truly yours,

(Signature)
MARIA PAZ G. CORTES
Acting Head of Office, OAMSS

Requisitioning Office/Dept: MARIA TERESA T. ALMOJUELA Assistant Secretary, UNIO	Funds Available: <i>(Signature)</i> MINDARABAT R. MANALO Department Chief Accountant	Amount: ₱ 128,100. 2024-12-009161 06 Dec 2024
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