



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-425-24**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF PRINTING SERVICES FOR THE OVERSEAS VOTING SECRETARIAT'S (OVS') 2025 DESKTOP CALENDARS**

**WHEREAS**, the Overseas Voting Secretariat ("OVS") intends to procure printing services for its 2025 Desktop Calendars;

**WHEREAS**, the procurement of printing services for the OVS 2025 Desktop Calendars, with an Approved Budget for the Contract ("ABC") of *Two Hundred Twenty Thousand Pesos* (PhP 220,000.00) only, chargeable against OVS's FY 2024 MOOE under Printing and Publication Expenses, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2024;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex "H" thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex "H" of the 2016 revised IRR of RA 9184, a Request for Quotation ("RFQ") was posted on the Philippine Government Electronic Procurement System ("PhilGEPs") website for at least three (3) consecutive days, starting from 29 November 2024 to 03 December 2024;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex "H" of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: InnoPrint (Innovative Print Tech, Inc.); Metro Print. Ph; and Happy Little Crafts MNL;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: VJ Graphics Arts, Inc. (PhP 199,500.00); Erzalan Printing Press (PhP 198,000.00); PRP Printing Press (PhP 180,675.00); New Age Graphics, Inc. (PhP 163,500.00; failed, bidder is not compliant with the Terms of Reference); and ***Innovation Printshoppe, Inc.***, which submitted the lowest calculated and responsive quotation in the amount of *One Hundred Sixty – Six Thousand Two Hundred Pesos* (PhP 166,200.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Alternate Head of the Procuring

Page 2 of BAC Resolution No. HO-425-24

Entity ("Alternate HoPE") resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of printing services for the OVS 2025 Desktop Calendars to **Innovation Printshoppe, Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 19<sup>th</sup> day of December 2024, Pasay City.

  
**EDGAR B. BADAJOS**  
BAC Chairperson

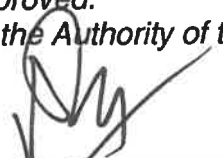
  
**JASON JOVENCIO A. ANASARIAS**  
BAC Vice Chairperson

  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**ROBERT D. QUINTIN**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**JESUS S. DOMINGO**  
Undersecretary  
and Alternate Head of the Procuring Entity



**NOTICE OF AWARD**

**19 December 2024**

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-425-24**, the DFA is awarding the contract on the following project/procurement to your firm, ***Innovation Printshoppe, Inc.***:

<b>Project Title</b>	<b>End-User Unit</b>
<b>PROCUREMENT OF PRINTING SERVICES FOR THE OVERSEAS VOTING SECRETARIAT'S (OVS') 2025 DESKTOP CALENDARS</b>	<b>OVS</b>

The contract has a total cost of *One Hundred Sixty – Six Thousand Two Hundred Pesos* (PhP 166,200.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

**JESUS S. DOMINGO**  
Undersecretary  
and Alternate Head of the Procuring Entity

***Innovation Printshoppe, Inc.***

Concha St. San Andres Bukid 2224-2225, Barangay 801  
Santa Ana, City of Manila