



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-429-24

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT
UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) OFFICE SUPPLIES
FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR
MULTILATERAL AFFAIRS AND INTERNATIONAL ECONOMIC RELATIONS
(OUMAIER)**

WHEREAS, the Office of the Undersecretary for Multilateral Affairs and International Economic Relations ("OUMAIER") intends to procure Information and Communication Technology (ICT) Office Supplies for its official use;

WHEREAS, the procurement of ICT Office Supplies of OUMAIER, as listed under Purchase Request No. 07-10924, with an Approved Budget for the Contract ("ABC") of *Seventy-One Thousand Four Hundred Ninety Pesos* (PhP 71,490.00) only, chargeable against OUMAIER's FY 2024 MOOE under ICT Office Supplies, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2024;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks ("CNAS") from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division ("OAMSS-PSSD") that the items being procured by OUMAIER are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 04 November to 07 November 2024;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors namely: iFixz Enterprises Co.; 3Tech Innovation Master Corp.; Fuzionix Marketing; and CKCO Enterprises;

WHEREAS, in response to the solicitation of offers, quotations were received from: BHipolito Office Supplies (PhP 70,061.00; Passed), 347 School Office Supplies Inc. (PhP 51,695.00; Failed, quotation submitted past the deadline), Fuzionix Marketing (PhP 69,820.00; Passed), and **CKCO Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Sixty-Seven Thousand Two Hundred Pesos* (PhP 67,200.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of ICT Office Supplies of OUMAIER to **CKCO Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 12th day of December 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


JASON JOVENCIO A. ANASARIAS
BAC Vice Chairperson


ANNA MARIE MAE R. GUERRA
BAC Member


MARC THEODORE P. BENIGNO
BAC Member


ALVIN L. CONCHAS III
Representative of the End-user

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Approved:

By the Authority of the Secretary for Foreign
Affairs:



CHARLES C. JOSE

Undersecretary and Alternate
Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

12 December 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-429-24**, the Department is awarding the contract on the following project/procurement to your firm, **CKCO Enterprises**:

Project Title	End-User Unit
PROCUREMENT OF INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) OFFICE SUPPLIES FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR MULTILATERAL AFFAIRS AND INTERNATIONAL ECONOMIC RELATIONS (OUMAIER)	OUMAIER

The contract has a total cost of *Sixty-Seven Thousand Two Hundred Pesos* (PhP 67,200.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

CHARLES C. JOSE
Undersecretary and Alternate
Head of the Procuring Entity

CKCO Enterprises
17 Lilac St. West Fairview
District 5, Quezon City