



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-464-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.5 (AGENCY-TO-AGENCY) FOR THE PROCUREMENT OF PRINTING AND SUPPLY OF APOSTILLE CERTIFICATES

WHEREAS, the Office of Consular Affairs (“OCA”) intends to procure two hundred thousand (200,000) pieces of Apostille Certificates with security features for the use of Authentication Division;

WHEREAS, the procurement of printing and supply of Apostille Certificates, with an Approved Budget for the Contract (“ABC”) of *Eighteen Million Nine Hundred Ten Thousand Pesos* (PhP 18,910,000.00) only, chargeable against OCA’s FY 2024 MOOE - Accountable Forms Expenses, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2024;

WHEREAS, Section 53.5 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows negotiated procurement as a method of procurement from another agency of the Government;

WHEREAS, Annex H(V)(D)(5)(a) of the IRR states that Agency-to-Agency Agreements shall be governed by the IRR, unless otherwise provided by a special law, such as in the case of Printing Services from Recognized Government Printers and Procurement of Common-use Supplies and Equipment from the DBM-PS;

WHEREAS, Appendix 20(1.0)(1.2) of the IRR states that the printing of Accountable Forms and Sensitive High Quality/Volume Requirements shall only be undertaken by the recognized government printers, namely: Bangko Sentral ng Pilipinas, National Printing Office, and APO Production Unit, Inc.;

WHEREAS, Annex A of Appendix 20 lists the accountable forms identified by the recognized government printers, which includes Authentication Certificates;

WHEREAS, pursuant to Appendix 20(4.4) of the IRR, a Request for Quotation dated 13 September 2024 was sent to the National Printing Office, Bangko Sentral ng Pilipinas, and APO Production Unit, Inc.;

WHEREAS, the OCA submitted to the Bids and Awards Committee (“BAC”) the following market study results: Bangko Sentral ng Pilipinas (did not submit quotation), APO Production Unit, Inc. (did not submit quotation) and **National Printing Office** for the procurement of printing and supply of Apostille Certificates in the amount of *Eighteen Million Five Hundred Thousand Pesos* (PhP 18,500,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity to ("HoPE") resort to Negotiated Procurement under Section 53.5 (Agency-to-Agency) as the alternative method of procurement for the procurement of printing and supply of Apostille Certificates from **National Printing Office**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 6th day of November 2024, Pasay City.



ADELIO ANGELITO S. CRUZ
BAC Chairperson



ARMAN R. TALBO
BAC Vice Chairperson



LELANI S. FELICIANO
BAC Member



CONRADO B. DEMDEM, JR.
BAC Member



MANUEL C. AYAP
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES

Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

6 November 2024

Sir/Madam:

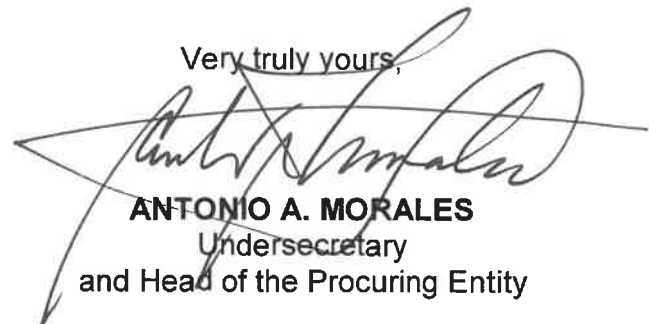
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-464-24**, the DFA is awarding the contract on the following project/procurement to **National Printing Office**:

| Project Title | End-User Unit |
|---|---------------|
| PROCUREMENT OF PRINTING AND SUPPLY OF APOSTILLE CERTIFICATES | OCA |

The contract has a total cost of *Eighteen Million Five Hundred Thousand Pesos* (PhP 18,500,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

National Printing Office
EDSA corner NIA Road
Diliman, Quezon City