



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-481-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF CATERING SERVICES FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) FY 2025 SENATE PLENARY BUDGET DELIBERATIONS ON 12 NOVEMBER 2024

WHEREAS, the Department Legislative Liaison Unit (“DLLU”) intends to procure catering services for the Department of Foreign Affairs (“DFA”) FY 2025 Senate Plenary Budget Deliberations on 12 November 2024;

WHEREAS, the procurement of catering services for the DFA FY 2025 Senate Plenary Budget Deliberations on 12 November 2024, with an Approved Budget for the Contract (“ABC”) of *One Hundred Thousand Pesos* (PhP 100,000.00) only, chargeable against DLLU’s FY 2024 MOOE for Representation Expenses, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 07 to 11 November 2024;


WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Kitchen City Catering; Conti’s Bake Shop and Restaurant; and Connoisseur Catering;


WHEREAS, in response to the solicitation of offers, a quotation was received from **Artemisplus Express Inc. (Kitchen City Catering)**, which submitted the single calculated and responsive quotation in the amount of *Fifty – Seven Thousand Five Hundred Pesos* (PhP 57,500.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (“HoPE”) resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of

catering services for the DFA FY 2025 Senate Plenary Budget Deliberations on 12 November 2024 to **Artemisplus Express Inc. (Kitchen City Catering)**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 11th day of November 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


WINSTON DEAN S. ALMEDA
BAC Vice Chairperson

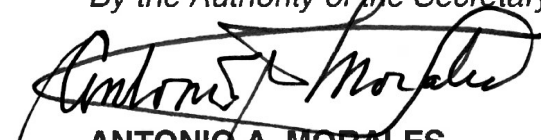

MARCO ANGELO FELIX L. LOPEZ
BAC Member


ADRIAN G. MIRAS
BAC Member


ADRIAN BERNIE C. CANDOLADA
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



NOTICE OF AWARD

11 November 2024

Sir/Madam:

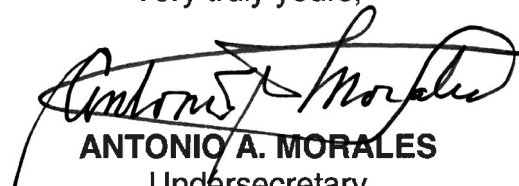
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-481-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Artemisplus Express Inc. (Kitchen City Catering)**:

Project Title	End-User Unit
PROCUREMENT OF CATERING SERVICES FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) FY 2025 SENATE PLENARY BUDGET DELIBERATIONS ON 12 NOVEMBER 2024	DLLU

The contract has a total cost of *Fifty – Seven Thousand Five Hundred Pesos* (PhP 57,500.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Artemisplus Express Inc. (Kitchen City Catering)

Lot 86 Bagsakan Road Cor. Avocado Street
FTI Complex, Western Bicutan, City of Taguig