



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-547-24

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT
UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF
DESKTOPS AND LAPTOPS FOR THE OFFICIAL USE OF THE OFFICE OF
ASSET MANAGEMENT AND SUPPORT SERVICES (OAMSS)**

WHEREAS, the Office of Asset Management and Support Services ("OAMSS") intends to procure desktops and laptops for its official use;

WHEREAS, the procurement of desktops and laptops for the official use of OAMSS, as listed under Purchase Request No. 11-05924, with an Approved Budget for the Contract ("ABC") of *Nine Hundred Ninety – Nine Thousand One Hundred Pesos* (PhP 999,100.00) only, chargeable against OAMSS' FY 2024 MOOE under Semi-Expendable – ICT Equipment, is included in the Department's Supplemental Annual Procurement Plan ("SAPP") for FY 2024;

WHEREAS, Section 52.1(b) of the Revised Implementing Rules and Regulations ("IRR") of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

WHEREAS, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks ("CNAS") from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division ("OAMSS-PSSD") that the items being procured by OAMSS are not included in the Procurement Service price list;

WHEREAS, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex "H" of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 13 to 16 December 2024;

WHEREAS, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation ("RFQ") were also sent to at least three (3) potential suppliers/contractors, namely: Hundredfold; Syspoint Inc.; and PC Express (Owned by Urquan Inc.);

WHEREAS, in response to the solicitation of offers, quotations were received from: CCP Computer Technologies Inc. (PhP 999,097.00; failed, quotation was submitted past the deadline), PC Express (Owned by Urquan Inc.) (PhP 993,282.00), O Plus C Express Corp. (PhP 875,082.50; failed, bidder is not compliant with the Technical Specifications), Fortech Computer Parts and Services (PhP 804,327.00; failed, bidder is not compliant with the Technical Specifications) and **Hundredfold Trading Corp.**, which submitted the lowest calculated and responsive quotation in the amount of *Nine Hundred Seventy – Six Thousand Pesos* (PhP 976,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity (“Alternate HoPE”) resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of desktops and laptops for the official use of OAMSS to **Hundredfold Trading Corp.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 26th day of December 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


JASON JOVENCIO A. ANASARIAS
BAC Vice Chairperson


ANNA MARIE MAE R. GUERRA
BAC Member


MARC THEODORE P. BENIGNO
BAC Member


MARIA PAZ T. CORTES
Representative of the End-user

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Approved:

By the Authority of the Secretary for Foreign Affairs:

A handwritten signature in blue ink, appearing to read "Charles C. Jose", with a stylized flourish at the end.

CHARLES C. JOSE

Undersecretary
and Alternate Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

26 December 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-547-24**, the Department is awarding the contract on the following project/procurement to your firm, ***Hundredfold Trading Corp.***:

Project Title	End-User Unit
PROCUREMENT OF DESKTOPS AND LAPTOPS FOR THE OFFICIAL USE OF THE OFFICE OF ASSET MANAGEMENT AND SUPPORT SERVICES (OAMSS)	OAMSS

The contract has a total cost of *Nine Hundred Seventy – Six Thousand Pesos* (Php 976,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


CHARLES C. JOSE

Undersecretary
and Alternate Head of the Procuring Entity

Hundredfold Trading Corp.

280 Romualdez, Brgy. Daang Bakal
Mandaluyong City