



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-549-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF CATERING SERVICES FOR THE 9TH HUDDLE MEETING ON 25 NOVEMBER 2024

WHEREAS, the Internal Audit Service (“IAS”) intends to procure catering services for 9th Huddle Meeting co-hosted by IAS, Human Resources Management Office (“HRMO”) and the Office of Asset Management and Support Services (“OAMSS”) on 25 November 2024;

WHEREAS, the procurement of catering services for the 9th Huddle Meeting on 25 November 2024, with an Approved Budget for the Contract (“ABC”) of *One Hundred Four Thousand Pesos* (PhP 104,000.00) only, chargeable against IAS’ FY 2024 Regular Appropriations MOOE for Representation Expenses, is included in the Department’s Annual Procurement Plan (“APP”) and Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 19 to 22 November 2024;


WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Sevillas Catering; The Goodness Graze; Kitchen City; La Milagrosa Catering; BeaBlanca Food Services; and Connoisseur Catering;


WHEREAS, in response to the solicitation of offers, quotations were received from: Connoisseur Catering (FUNmania, Inc.) (PhP 104,000.00); BeaBlanca Food Services (PhP 104,000.00; failed, bidder is not compliant with the Terms of Reference); SD Publications, Inc. (PhP 85,000.00); ChefJoy Event Catering Services (PhP 79,900.00); and **Artemisplus Express Inc. (Kitchen City Express)**, which

submitted the lowest calculated and responsive quotation in the amount of *Seventy – Five Thousand Pesos* (PhP 75,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity (“HoPE”) resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of catering services for the 9th Huddle Meeting on 25 November 2024 to **Artemisplus Express Inc. (Kitchen City Express)**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 22nd day of November 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


WINSTON DEAN S. ALMEDA
BAC Vice Chairperson

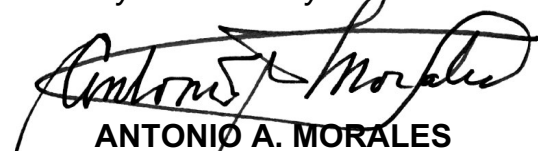

ADRIAN G. MIRAS
BAC Member


REVIN JED M. AMBOJIA
BAC Provisional Member


HJAYCEELYN M. QUINTANA
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



NOTICE OF AWARD

22 November 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-549-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Artemisplus Express Inc. (Kitchen City Express)**:

Project Title	End-User Unit
PROCUREMENT OF CATERING SERVICES FOR THE 9TH HUDDLE MEETING ON 25 NOVEMBER 2024	IAS

The contract has a total cost of *Seventy – Five Thousand Pesos* (PhP 75,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Artemisplus Express Inc. (Kitchen City Express)

Lot 86 Bagsakan Road Cor. Avocado Street, FTI Complex
Western Bicutan, City of Taguig