



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-595-24**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT  
UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF  
INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) EQUIPMENT OF  
CONSULAR OFFICE (CO) CEBU**

**WHEREAS**, the Consular Office (CO) Cebu (“CO Cebu”) intends to procure Information and Communications Technology (ICT) equipment for its official use;

**WHEREAS**, the procurement of ICT equipment of CO Cebu, as listed under Purchase Request No. 24-11-09, with an Approved Budget for the Contract (“ABC”) of *Three Hundred Twenty-Nine Thousand Five Hundred Pesos* (PhP 329,500.00) only, chargeable against OCA’s FY 2024 MOOE under Semi-Expendable – Information and Communications Technology Equipment, is included in the Department’s Supplemental Annual Procurement Plan (SAPP) for FY 2024;

**WHEREAS**, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by CO Cebu are not included in the Procurement Service price list;

**WHEREAS**, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 14 December to 17 December 2024;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors namely, New Keen’s Trading; Golden Matsui Enterprises; Starblast Marketing OPC;

**WHEREAS**, in response to the solicitation of offers, quotations were received from Golden Matsui Enterprises (PhP 401,709.00), Starblast Marketing OPC (PhP 329,460.00), and **New Keen's Trading**, which submitted the lowest calculated and most responsive quotation in the amount of *Three Hundred Twenty-Nine Thousand Four Hundred Fifty Pesos* (PhP 329,450.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Alternate Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of ICT equipment of CO Cebu to **New Keen's Trading**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 23<sup>rd</sup> day of December 2024, Pasay City.

  
**ADELIO ANGELITO S. CRUZ**  
BAC Chairperson


  
**ARMAN R. TALBO**  
BAC Vice Chairperson

  
**ANTONIO EMMANUEL R. MIRANDA**  
Alternate BAC Member

  
**ANA ANGELA C. CABILLAN**  
Alternate BAC Member

  
**CONRADO B. DEMDEM, JR.**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**CHARLES C. JOSE**  
Undersecretary  
and Alternate Head of the Procuring Entity



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**NOTICE OF AWARD**

**23<sup>rd</sup> December 2024**

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-595-24**, the Department is awarding the contract on the following project/procurement to your firm, ***New Keen's Trading***:

Project Title	End-User Unit
<b>PROCUREMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) EQUIPMENT OF CONSULAR OFFICE (CO) CEBU</b>	CO Cebu

The contract has a total cost of *Three Hundred Twenty-Nine Thousand Four Hundred Fifty Pesos* (PhP 329,450.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**CHARLES C. JOSE**

Undersecretary  
and Alternate Head of the Procuring Entity

***New Keen's Trading***

NKT Bldg., Zone Sikwa, S.E. Jayme St.  
Paknaan, Mandaue City, Cebu