



BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-633-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF BLINDS AND CURTAINS FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) TEMPORARY HEADQUARTERS

WHEREAS, the Office of Asset Management and Support Services (“OAMSS”) intends to procure blinds and curtains for the Department of Foreign Affairs (DFA) Temporary Headquarters inclusive of installation;

WHEREAS, the procurement of blinds and curtains for the DFA Temporary Headquarters, with an Approved Budget for the Contract (“ABC”) of *Nine Hundred Ninety – Five Thousand Five Hundred Pesos* (PhP 995,500.00) only, chargeable against OAMSS’ FY 2024 MOOE – Semi-Expendable Furniture and Fixtures, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, Part IV, Item A, Annex “H” of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 06 to 10 December 2024;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Cedarside Industries, Inc.; Futura Window Decor Products; AB&D Philippines; and DS Windows and Walls;

WHEREAS, in response to the solicitation of offers, a quotation was received from **Workswell Enterprises Inc.**, which submitted the single calculated and

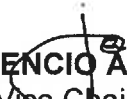
responsive quotation in the amount of *Nine Hundred Forty – Two Thousand Seven Hundred Fifty Pesos* (PhP 942,750.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity (“Alternate HoPE”) resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of blinds and curtains for the DFA Temporary Headquarters to **Workswell Enterprises Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 19th day of December 2024, Pasay City.



EDGAR B. BADAJOS
BAC Chairperson



JASON JOVENCIO A. ANASARIAS
BAC Vice Chairperson



ANNA MARIE MAE R. GUERRA
BAC Member



MARC THEODORE P. BENIGNO
BAC Member



PATRICK JOHN U. HILADO
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



CHARLES C. JOSE
Undersecretary
and Alternate Head of the Procuring Entity



NOTICE OF AWARD

19 December 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-633-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Workswell Enterprises Inc.:**

Project Title	End-User Unit
PROCUREMENT OF BLINDS AND CURTAINS FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) TEMPORARY HEADQUARTERS	OAMSS

The contract has a total cost of *Nine Hundred Forty – Two Thousand Seven Hundred Fifty Pesos* (PhP 942,750.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

CHARLES C. JOSE

Undersecretary

and Alternate Head of the Procuring Entity

Workswell Enterprises Inc.

Unit No. 107 Strip Sea Residences Bldg., Lot 4
Sunrise Drive Cor. Pearl Rd., Pasay City