



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-658-24**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF SERVICES FOR THE ARTS AND CRAFTS WORKSHOP FOR THE DFA DAY CARE CENTER**

**WHEREAS**, the Human Resources Management Office (“HRMO”) intends to procure services for the Arts and Crafts Workshop for the Department of Foreign Affairs (“DFA”) Day Care Center;

**WHEREAS**, the procurement of services for the Arts and Crafts Workshop for the DFA Day Care Center, with an Approved Budget for the Contract (“ABC”) of *Eighty – Seven Thousand Pesos* (PhP 87,000.00) only, chargeable against HRMO’s FY 2024 MOOE under Training Expenses, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 18 to 12 December 2024;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: OPTH Craft Enterprises; Likhang Bata Creativity Center; and Art Smart Manila, Philippines;

**WHEREAS**, in response to the solicitation of offers, quotations were received from ***OPTH Craft Enterprises***, which submitted the single calculated and responsive quotation in the amount of *Eighty – Seven Thousand Pesos* (PhP 87,000.00) only;

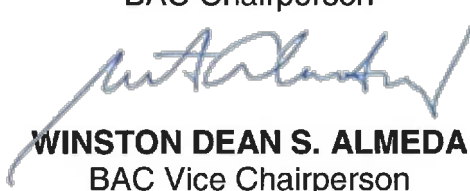
**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity (“Alternate HoPE”) resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of services for the Arts and Crafts Workshop for the DFA Day Care Center to ***OPTH Craft***

**Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 27<sup>th</sup> day of December 2024, Pasay City.



**EDGAR B. BADAJOS**  
BAC Chairperson



**WINSTON DEAN S. ALMEDA**  
BAC Vice Chairperson



**MARCO ANGELO FELIX L. LOPEZ**  
BAC Member



**ADRIAN G. MIRAS**  
BAC Member



**CHRISTOPHER B. MONTERO**  
Representative of the End-user



*Approved:*

*By the Authority of the Secretary for Foreign Affairs:*



**CHARLES C. JOSE**

Undersecretary  
and Alternate Head of the Procuring Entity



**NOTICE OF AWARD**

**27 December 2024**

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-658-24**, the DFA is awarding the contract on the following project/procurement to your firm, ***OPTH Craft Enterprises***:

<b>Project Title</b>	<b>End-User Unit</b>
<b>PROCUREMENT OF SERVICES FOR THE ARTS AND CRAFTS WORKSHOP FOR THE DFA DAY CARE CENTER</b>	HRMO

The contract has a total cost of *Eighty – Seven Thousand Pesos* (PhP 87,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

**CHARLES C. JOSE**

Undersecretary

and Alternate Head of the Procuring Entity

***OPTH Craft Enterprises***

U-302 3/F 926 Pasay Road Condo. Corp., 926 A. Arnaiz Ave.  
San Lorenzo, Makati City