



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



JOB ORDER DEPARTMENT OF FOREIGN AFFAIRS MANILA					
Supplier: OPTH CRAFT ENTERPRISES			J.O. No. 12-054-24		
Address: Unit 302, 926 Arnaz Avenue, Makati City			Date 27 December 2024		
Contact nos: M: 0917-1244-382 E: hello@craftsmnl.com			Mode of Procurement Small Value 53.9		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: n/a			Delivery Term: n/a		
Date of Delivery: n/a			Payment Term: Send bill arrangement		
Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	Lot	1	HRMO Procurement of Services for the Arts and Crafts Workshop of the DFA Day Care Center At least four (4) face-to-face arts and crafts workshops; with art exhibit after the last session; Session 1: Pot Painting and Planting Session 2: Clay Play Session 3: Slime Making Session 4: Tie-Dyeing Bandannas Inclusions: •Easel stands for display •Artwork title cards •Certificates •Storytelling for exhibit opening •Manpower for ingress and egress - 1 Sorbetero Cart xxxxxxxxxxxxxxxx Nothing Follows xxxxxxxxxxxxxxxxxxxx		P 87,000.00
(total Amount in Words)			Eighty-Seven Thousand Pesos		P 87,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conforme: ALEXANDER REYES (Signature over printed name) (Date)			BY: _____ DATE: _____ Very truly yours, MARIA PAZ G. CORTES Acting Head of Office, OAMSS		
Requisitioning Office/Dept CHRISTOPHER B. MONTERO Assistant Secretary, HRMO		Funds Available: MINDARADATEH MAHAD Department Chief Accountant		Amount: 87,000 2024-12-010009 27 Dec 2024 ALOBS No.:	

2330 Roxas Blvd., Pasay City, 1300 Philippines
Tel. No. 8834-4000
www.dfa.gov.ph