

JOB ORDER

DEPARTMENT OF FOREIGN AFFAIRS
MANILA

12-03874

Supplier: **TABUKO ENERGY NETWORK CORP.**
Address: **049 PUROK 1 BRGY. BUTONG CABUYAO LAGUNA**
Contact nos: **M: 09177142457**

J.O. No. _____
Date **26 December 2024**
Mode of Procurement **Small Value**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		Department of Foreign Affairs, Office of Consular Affairs ASEANA Business Park, Pres. Diosdado Macapagal Blvd. cor. Bradco Ave., Brgy. Tambo, Paranaque City 1700		Delivery Term:	90 days
Date of Delivery:				Payment Term:	30 days
Item No.	Unit	Quantity	Description	Unit Cost	Amount
OAMSS-EMD					
Hiring of Services For Repair and Maintenance for the 846 KVA Generator Set at OCA ASEANA					
Scope Of Works					
1	SET		A. Conduct Periodic Maintenance of the Generator Set (846 KVA)	210,000.00	210,000.00
Supply of the following consumable Items:					
1. Diesel Engine Oil					
2. Engine Coolant					
3. Fuel Filter					
4. Air Filter/Air Cleaner					
5. Oil Filter					
1	SET		B. Supply, Delivery and Installation of Generator Set Radiator	P 725,900.00	P 725,900.00
1. Dismantling of defective Radiator Assembly.					
2. Dismantling and restoration of existing steel louver					
3. Dismantling and hauling of defective parts					
4. Submit Accomplishment report and recommendations					
1	LOT		C. Mobilization and Demobilization	P 35,000.00	P 35,000.00
1. Provide specialized Technician and special tools					
2. Wash down and remove oil dirt on radiator and engine					
3. Drain and change lube oil, lube filter, fuel filter, and air filter.					
4. Check all filter fittings and tube for possible blocking					
5. Clean filter casing and check mounting and bracket					
6. Run test generator and check for fuel leaks					
7. Install new filters and fill in new engine oil					
8. Monitor running of generator set and check parameter readings while in operation					
9. Check existing control module like speed controller					
10. Check AVR controller and potentiometers					
11. Check and test individually the controller of Generator Set					
12. Test Run individually to monitor the under/over voltage of Generator Set					
13. Evaluate final test run					
14. Submit accomplishment report and recommendation					
TERMS OF PAYMENT					
1. The Contractor shall be paid within thirty (30) working days upon complete delivery of services to be certified by the End User and the submission of the sales invoice and complete supporting documents through List of Due and Demandable Accounts Payable (LDDAP). The list of documentary requirements needed for payment will be provided by the Office of Financial Management Services-Financial Resource Management Division (OFMS-FRMD) upon signing the contract.					
2. All payments shall be inclusive of all applicable taxes and other lawful charges.					

Page 1 of 1

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

P 970,900.00

Conforme:


JASON JOVENCIO A. ANASARIAS
(Signature over printed name)

(Date)

Very truly yours, for:

PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: **OAMSS-EMD**
JASON JOVENCIO A. ANASARIAS
DIRECTOR, OAMSS-EMD

Funds Available: 
MINDARADAY R. MAMAD
Department Chief Accountant
Chief Accountant

Amount: **₱ 970,900.00**
2024-12-001641
27 Dec 2024
ALOBS No.: