



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-700-24**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF SOFA SETS FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) TEMPORARY HEADQUARTERS**

**WHEREAS**, the Office of Asset Management and Support Services (“OAMSS”) intends to procure sofa sets and other furniture for the Department of Foreign Affairs (“DFA”) Temporary Headquarters;

**WHEREAS**, the procurement of sofa sets for the DFA Temporary Headquarters, as listed under Purchase Request No. 12-00424, with an Approved Budget for the Contract (“ABC”) of *Nine Hundred Ninety – Five Thousand Pesos* (PhP 995,000.00) only, chargeable against OAMSS’ FY 2024 MOOE for Semi-Expendable – Furniture and Fixtures, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

**WHEREAS**, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OAMSS are not included in the Procurement Service price list;


**WHEREAS**, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPs) website for at least three (3) calendar days, from 14 to 17 December 2024;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors, namely: San-Yang Intertrade Corporation; Philux; Ikea; MODLiving Furnishing; and Bonny Furniture;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: Suntawood Home and Office Inc. (PhP 993,560.00), Arditech Corporation (PhP 966,600.00), and **Workswell Enterprises Inc.**, which submitted the lowest calculated and responsive quotation in the amount of *Eight Hundred One Thousand Six Hundred Eighty Pesos* (PhP 801,680.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity ("Alternate HoPE") resort to Section 52.1(b) (Shopping) as the alternative method of procurement for the procurement of sofa sets for the DFA Temporary Headquarters to **Workswell Enterprises Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 27<sup>th</sup> day of December 2024, Pasay City.

  
**EDGAR B. BADAJOS**  
BAC Chairperson


  
**JASON JOVENCIO A. ANASARIAS**  
BAC Vice Chairperson

  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**MARIA PAZ G. CORTES**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**CHARLES C. JOSE**  
Undersecretary  
and Alternate Head of the Procuring Entity



**NOTICE OF AWARD**

**27 December 2024**

**Sir/Madam:**

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-700-24**, the Department is awarding the contract on the following project/procurement to your firm, **Workswell Enterprises Inc.:**

Project Title	End-User Unit
<b>PROCUREMENT OF SOFA SETS FOR THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) TEMPORARY HEADQUARTERS</b>	OAMSS

The contract has a total cost of *Eight Hundred One Thousand Six Hundred Eighty Pesos* (PhP 801,680.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

**CHARLES C. JOSE**

Undersecretary

and Alternate Head of the Procuring Entity

**Workswell Enterprises Inc.**

Unit no. 107 Strip Sea Residences Bldg., Lot 4  
Sunrise Drive Cor. Pearl Rd., Pasay City