



## BIDS AND AWARDS COMMITTEE

### BAC Resolution No. HO-702-24

#### RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF PDF TOOLS LICENSE SUBSCRIPTION FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION (OUA)

**WHEREAS**, the Office of the Undersecretary for Administration (“OUA”) intends to procure PDF Tools license subscription for its official use;

**WHEREAS**, the procurement of PDF Tools license subscription for the official use of OUA, as listed under Purchase Request No. 12-04524, with an Approved Budget for the Contract (“ABC”) of *Sixty Thousand Pesos* (PhP 60,000.00) only, chargeable against OUA’s FY 2023 CA MOOE under ICT Software Subscription, is included in the Department’s Supplemental Annual Procurement Plan (“SAPP”) for FY 2024;

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

**WHEREAS**, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 14 to 17 December 2024;

**WHEREAS**, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: King Kong Computer Corp.; Fortech Computer Parts and Services; 347 School Office Supplies Inc.; JL Enterprises; IFIXZ Enterprise Co.;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: Fortech Computer Parts and Services (PhP 58,500.00); METOS Offshore, Inc. (PhP 57,000.00; failed, bidder is not compliant with the Technical Specifications); Ynzal Marketing Corp. (PhP 54,600.00; failed, bidder is not compliant with the Technical Specifications); Global Transco ICT Solutions (PhP 44,985.00; failed, bidder is not compliant with the Technical Specifications) and **IFIXZ Enterprise Co.**, which submitted the lowest calculated and responsive quotation in the amount of *Fifty– Eight Thousand Four Hundred Seventy Pesos* (PhP 58,470.00) only;

**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Alternate Head of the Procuring Entity ("Alternate HoPE") resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of PDF Tools license subscription for the official use of OUA to **IFIXZ Enterprise Co.,** subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

**ADOPTED**, this 19<sup>th</sup> day of December 2024, Pasay City.

  
**EDGAR B. BADAJOS**  
BAC Chairperson

  
**JASON JOVENCIO A. ANASARIAS**  
BAC Vice Chairperson


  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**PAULO V. SARET**  
Representative of the End-user

*Approved:*

*By the Authority of the Secretary for Foreign Affairs:*

  
**CHARLES C. JOSE**  
Undersecretary  
and Alternate Head of the Procuring Entity



## NOTICE OF AWARD

19 December 2024

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-702-24**, the DFA is awarding the contract on the following project/procurement to your firm, **IFIXZ Enterprise Co,:**

Project Title	End-User Unit
<b>PROCUREMENT OF PDF TOOLS LICENSE SUBSCRIPTION FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION (OUA)</b>	OUA

The contract has a total cost of *Fifty – Eight Thousand Four Hundred Seventy Pesos* (PhP 58,470.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

**CHARLES C. JOSE**

Undersecretary  
and Alternate Head of the Procuring Entity

**IFIXZ Enterprise Co,**  
Aguinaldo Hi-way Cor. Tirona Hi-way, Panapaan I  
Bacoor City, Cavite