



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



PURCHASE ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier: **IFIXZ ENTERPRISE CO.**
Address: **Aguinaldo Hi-Way Corner Tirona Hi-Way Panapaan I, Bacoor, Cavite**
Contact nos: M: 0929-850-8188 | E: macellatras17@gmail.com

P.O. No. **12-029-24**
Date **19 DEC 2024**
Mode of Procurement **Small Value 53.9**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Department of Foreign Affairs, Double Dragon Tower**
Date of Delivery: **n/a**
Delivery Term: **30 working days**
Payment Term: **Government Terms**

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	Unit	3	Adobe Acrobat Pro for Teams Multi asian languages subscription new 1 user level 11-9 1 year 1 year subscription	P 19,490.00	P 58,470.00
			Edit text and images		
			Create from templates		
			Organize and reorder pages		
			Merge and split PDFs		
			Add comments and mark up PDFs		
			Redact information		
			Rotate and crop		
			Export and protect PDFs		
			Compress and convert PDFs		
			Optical Character Recognition (OCR)		
			Insert e-signatures		
			Share and reviews PDFs		
			xxxxxxxxxxxxxxxxNothing Followsxxxxxxxxxxxx		
(Total Amount in Words) Fifty-Eight Thousand Four Hundred Seventy Pesos					P 58,470.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

MARICEL LATRAS
(Signature over printed name)

(Date)

Requisitioning Office/Dept. **UA**

PAULO V. SARET
Acting Senior Special Assistant, UA

Funds Available:

MINDARABAT R. MAMAD
Department Chief Accountant

Amount:

ALOBS No.:

P 58,470
2024-12-001462
20 Dec 2024

Very truly yours,

for
PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Created on
12/21/2024
M432PMW

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