



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



DEPARTMENT OF FOREIGN AFFAIRS  
Office Of Fiscal Management Services

RECEIVED  
SEP 12 2024

**JOB ORDER**  
DEPARTMENT OF FOREIGN AFFAIRS  
MANILLA

Supplier: **LA MILAGROSA CATERING SERVICES**  
Address: 112-B Jose P. Laurel Street Project 4, Quezon City  
Contact nos: T: 913-7870 | M: 0917-825-6928 | E: lamilagrosacatering@yahoo.com

J.O. No. **08-010-24** DATE: \_\_\_\_\_  
Date **11-Jul-24**  
Mode of Procurement \_\_\_\_\_ Small Value 53.9

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: n/a Delivery Term: n/a  
Date of Delivery: n/a Payment Term: Send bill arrangement

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	lot	1	Catering services for the Office of American Affairs Appreciation Event on 12 July 2024 Inclusive of the following: +Buffet table set up with fresh flower centerpiece +Cocktail tables with clean and spotless white linen covering and individual floral arrangements +Table cloth and linen +Dinnerware, Glassware, Flatware and other utensils +6 waiter service staff in uniform +Ice for drinking water +Purified mineral water  XXXXXXXXXXXXXXXXX <b>Nothing Follows</b> XXXXXXXXXXXXXXXXXXXX		P 74,844.00
<b>( Total Amount in Words )</b> Seventy-Four Thousand Eight Hundred Forty-Four Pesos					<b>P 74,844.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  
*[Signature]*  
(Signature over printed name)  
(Date)

Very truly yours,  
**for: *[Signature]***  
**PATRICK JOHN U. HIADO**  
Assistant Secretary, OAMSS

Requisitioning Office/Dept: <u>044</u>	Funds Available: <i>[Signature]</i>	Amount: <u>₱ 74,844.00</u>
<b>JOSE VICTOR Y. CHAN-GONZAGA</b> Assistant Secretary, OAA	<b>MINDARADOX R. MAMAD</b> Department Chief Accountant	ALOBS No.: <u>2024-09-006654</u> <u>16 Sept 2024</u>