



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-018-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE LEASE OF ICT EQUIPMENT (EIGHTEEN (18) UNITS OF DESKTOP PACKAGE) FROM MARCH TO DECEMBER 2024 FOR THE OFFICAL USE OF THE OFFICE OF CULTURAL DIPLOMACY (OCD)

WHEREAS, the Office of Cultural Diplomacy (“OCD”) intends to lease ICT equipment (eighteen (18) units of desktop package) from March to December 2024 for its official use;

WHEREAS, the procurement of lease of ICT equipment (eighteen (18) units of desktop package) from March to December 2024, as listed under Purchase Request No. 02-01224, with an Approved Budget for the Contract (“ABC”) of *One Million Pesos* (PhP 1,000,000.00) only, chargeable against OUMAIER-CDU’s FY 2024 MOOE under Rent/Lease Expenses – ICT Machinery and Equipment, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, Item No. (IV (A) of Annex “H” of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 14 February 2024 to 20 February 2024;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Joneco Tech Marketing Corp.; ISSI Information Technologies Inc.; and Unitech IT Solutions Corp.;

WHEREAS, in response to the solicitation of offers, a single calculated and responsive quotations was received from **Unitech IT Solutions Corp.** in the amount of *Nine Hundred Sixty-Seven Thousand Six Hundred Eighty Pesos* (PhP 967,680.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity


2330 Roxas Blvd., Pasay City, 1300 Philippines

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resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of lease of ICT equipment (eighteen (18) units of desktop package) from March to December 2024 to **Unitech IT Solutions Corp.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 27th day of February 2024, Pasay City.



SULFICIO M. CONFIADO

BAC Chairperson



MARC THEODORE P. BENIGNO

BAC Member



ANNA MARIE MAE R. GUERRA

BAC Member



VIOLAFLOR R. ENERLAN-ANCHETA

BAC Member



CELIA ANNA M. FERIA

Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES

Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

27 February 2024

Sir/Madam:

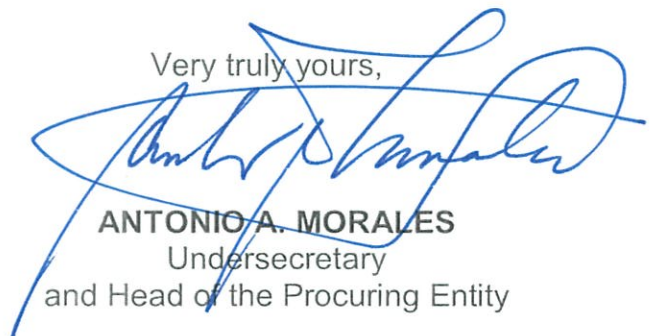
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-018-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Unitech IT Solutions Corp.**:

Project Title	End-User Unit
LEASE OF ICT EQUIPMENT (EIGHTEEN (18) UNITS OF DESKTOP PACKAGE) FROM MARCH TO DECEMBER 2024 FOR THE OFFICAL USE OF THE OFFICE OF CULTURAL DIPLOMACY (OCD)	OCD

The contract has a total cost of *Nine Hundred Sixty-Seven Thousand Six Hundred Eighty Pesos* (PhP 967,680.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Unitech IT Solutions Corp.
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Pedro Cruz, San Juan City

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