



Catering Contract and Agreement

Date: 22 FEB 2024

Dear Office of Treaties and Legal Affairs (OTLA),

Thank you for choosing Conti's for your event! Below is your event details for your reference please.

Details:

Type of Transaction : CATERING
Type of Event : Lecture on "What can we expect from International Courts and Tribunals in a World of Sovereign States"
Date : Friday, 23 February 2024
Invitation Time : 1:00PM
Eating Time : 3:00PM
of Guests : 150pax
Address : Bulwagang Apolinario Mabini, G/F Department of Foreign Affairs main building, Pasay City
Contact Details : 0929-3703-916
E-mail Address : otla@dfa.gov.ph
Store : Conti's Bakeshop and Restaurant, Unit L-102 Blue Bay Walk EDSA Corner, Diosdado Macapagal Blvd, Pasay

Customized Menu : 150 Person

- Items : Chicken Salad Sandwich
Roast Beef Pie
Salmon Pie
Cheese Puff
Assorted Pastries (Butterscotch, Choco chip, Cashew, Food for the Gods)
Lemon Square
Coffee, Iced Tea and Cucumber lemonade Juice
Total Food Cost and Catering Fee : PHP 90,325.00

Catering

***Cocktail Tables
***Free Flowing Coffee, Iced Tea and Juice
***Service includes Buffet Table Arrangement, Roll Top Chafing Dish,
Tables with floor length topper and centerpieces, Chinaware, Flatware and Glassware,
ice water, and Uniformed waiters.

Inclusions:

*All prices are inclusive of 12% vat.

Terms:

*Only one (1) official receipt per transaction/contract will be provided.
*Prices are subject to change without prior notice.

*Mode of payment: Bank Transfer

Account Name: SHANJON SPECIALTY FOODS, INC. Banco De Oro Unibank, Inc.: 006418013278

*Bank Transfer Slip must be emailed to <sales@contis.ph> After 30 days as proof of payment.
*Payments shall be made within thirty (30) working days upon receipt of required documents and audited by the OFMS-FRMD.
*Cancellation of orders may only be accepted five (5) days prior to the event date.
*10% of the contract price shall be forfeited in case of cancellation made three (3) days before the function date and 25% thereof for any cancellation made one (1) day before the function.
*By signing, you confirm that all details written in this contract are correct and you allow Conti's to use your personal informations to process your orders.

For any concerns, please feel free to call us at 580-8888 and we would be glad to assist you.

Thank you.

CONFORME

RALY L. TEJADA
Assistant Secretary

Vera Jane Suterio
Conti's Bakeshop and Restaurant