



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE

BAC Resolution No. HO-024-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) OF CATERING SERVICES FOR THE LAUNCHING OF PHILIPPINE e-APOSTILLE FOR PSA DOCUMENTS ON 19 MARCH 2024

WHEREAS, the Office of Consular Affairs (“OCA”) intends to procure catering services for the launching of Philippine e-Apostille for PSA documents on 19 March 2024;

WHEREAS, the catering services for the launching of Philippine e-Apostille for PSA documents on 19 March 2024, as listed under Purchase Request No. 02-02724, with an Approved Budget for the Contract (“ABC”) of *One Hundred Eighty Thousand Pesos* (PhP 180,000.00) only, chargeable against OCA’s FY 2024 MOOE under Representation Expenses, is included in the Department’s Annual Procurement Plan for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 26 February 2024 to 29 February 2024;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Juan Carlo The Caterer Inc.; Bizu Catering Studio (Philippine Pastries Inc.); and Hizon’s Catering;

WHEREAS, in response to the solicitation of offers, a single calculated and responsive quotation was received from **Juan Carlo The Caterer Inc.**, in the amount of *One Hundred Eighty Thousand Pesos* (PhP 180,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the catering services for the launching of Philippine e-Apostille for PSA documents on 19 March 2024 to **Juan Carlo The Caterer Inc.**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.

ADOPTED, this 6th day of March 2024, Pasay City.



ADELIO ANGELITO S. CRUZ
BAC Chairperson



ARMAN R. TALBO
BAC Vice Chairperson



VAL SIMON T. ROQUE
BAC Member



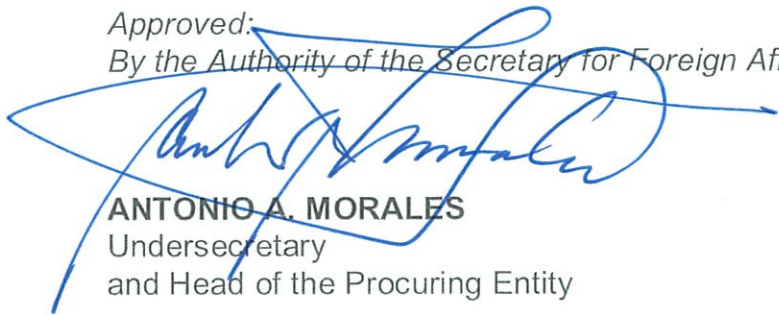
MARX IAN A. RULLODA
BAC Member



DYAN KRISTINE B. MIRANDA-PASTRANA
Representative of the End-user

Approved:

By the Authority of the Secretary for Foreign Affairs:



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

NOTICE OF AWARD

6 March 2024

Sir/Madam:

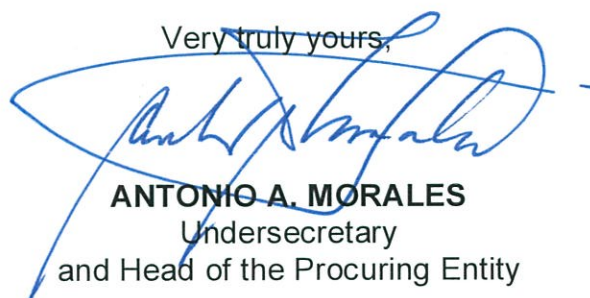
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-024-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Juan Carlo The Caterer Inc.:**

Project Title	End-User Unit
CATERING SERVICES FOR THE LAUNCHING OF PHILIPPINE e-APOSTILLE FOR PSA DOCUMENTS ON 19 MARCH 2024	OCA

The contract has a total cost of *One Hundred Eighty Thousand Pesos* (PhP 180,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,



ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Juan Carlo The Caterer Inc.
National Highway, Brgy. Soro-Soro Karsada
Batangas City