DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS

DEPARTMENT OF FOREIGN AFFAIRS
Office of Administrative Management Services
RECEIVED
APR 11 2024
BY: _____ DATE: _____

JOB ORDER
DEPARTMENT OF FOREIGN AFFAIRS
MANILA

Supplier:	**JUAN CARLO THE CATERER INC.**	J.O. No.	**03-002-24**
Address:	National Highway, Brgy. Soro-soro Karsada, Batangas City	Date	6-Mar-24
Contact nos:	T: 741-4050 | M: 0917-7760615 | E: jvallada@juancarlo.ph	Mode of Procurement	Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	N/A	Delivery Term:	N/A
Date of Delivery:	N/A	Payment Term:	Send bill arrangement

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			OCA		
1	Lot	1	Catering services for the launching of Philippine e-Apostille for PSA documents on 19 March 2024		P 180,000.00
			xxxxxxxxxxxxxxxxxxxxx		
(total Amount in Words)			One Hundred Eighty Thousand Pesos		**P 180,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Conforme:

MA. KRISTINA R. CABABIDO
(Signature over printed name)

(Date)

Requisitioning Office/Dept: OCA	Funds Available:	Amount: ₱180,000
DYAN KRISTINE B. MIRANDA-PASTRANA Acting Director, Authentication Division	**MINDARADAT R. MAMAD** Department Chief Accountant	ALOBS No.: 2024-04-002131 11 April 2024

Created on 20/03/2024

2330 Roxas Blvd., Pasay City, 1300 Philippines
Tel. No. 834 - 4000
www.dfa.gov.ph

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Conforme:

MA. KRISTINA E. CARABIDO
(Signature over printed name)

(Date)

Very truly yours,

PATRICK JOHN U. HILADO
Assistant Secretary, OAMSS

Requisitioning Office/Dept: *OCA*	Funds Available:	Amount: ₱ 180 000
DYAN KRISTINE B. MIRANDA-PASTRANA Acting Director, Authentication Division	**MINDARADAT R. MAMAD** Department Chief Accountant	ALOBS No.: 2024-05-002/31 11 April 2024

Created on
20/03/2024
DD/MM/YYYY