

# via mare

## CATERING

### CATERING CONTRACT

#### BOARD MEETING

Venue: 1<sup>st</sup> DFA Main Building, 2330 Roxas Blvd., Pasay City  
Contact Person: Mr. Raymond Salvana  
Contact Number: 0917-639-1208

This will formally CONFIRM your catering reservation with us with the following details:

Date/Day/Time of Party- APRIL 26, 2024 / FRIDAY /3:00 PM  
Type of Function- COCKTAIL BUFFET  
No. of Persons- 50 PERSONS  
Venue- 1<sup>st</sup> Floor DFA Main building,2330 Roxas Blvd,

**Strictly No Pork**

#### **MENU**

MINI FRIED UKOY  
ASSORTED SANDWICHES

\*Cheese Pimiento Sandwich                      \*Chicken sandwich   \*Tuna Sandwich

OR

\*Laguna Cheese                      \*Chicken Empanaditas                      \*Adobo in Pandesal

VIETNAMESE VEGETABLE SPRING ROLL  
SALMON TARTAR IN SESAME CONES  
CHICKEN INASAL IN SKEWERETTES  
CHERRY TOMATO STUFFED HERBED LAGUNA CHEESE  
CASSAVA BIBINGKA  
COFFEE OR TEA  
ICED TEA

\*\*\*

PHP 850.00 per person

Plus: 12% R-VAT & 15% Service Charge

BAR SERVICE = PhP 30.00 per person; includes glasses, ice, garnitures and bartender.

SET-UP:            BUFFET STATION  
                      8# COCKTAIL TABLES

LINEN:            ALL WHITE

BUFFET FLOWERS: *for buffet table* / COCKTAIL TABLE FLOWERS: *for cocktail table*

**MODE OF PAYMENT:** *“Send Bill Arrangement”*

**BANK DETAILS:**

VIA MARE CORPORATION  
ACCOUNT NO., 1661-0078-57  
BANK OF THE PHILIPPINE ISLANDS,  
PASEO LEGASPI, MAKATI CITY

**Minimum Service Hours: 4 hours - In excess, we will be charging you per hour nett. Rate is as follows:**

50- 100 pax and below P1,000.00  
100 – 250 pax and above P1,500.00  
300 pax and above P2,000.00

**KINDLY EMAIL THE DEPOSIT SLIP AS PROOF OF PAYMENT.**

Description	Unit Cost	Net Charge	R-VAT 12 %	SC 15 %	Total Account Receivable
<b><u>COCKTAIL BUFFET</u></b>					
Good for 50 persons	850,00 +12%R-VAT & 15% SERVICE CHARGE	42,500.00	5,100.00	6,375.00	PHP 53,975.00
<b><u>BAR SERVICE</u></b>					
Good for 50 persons	30.00/PERSON NETT				PHP 1,500.00
<b><u>1# BUFFET</u></b>	2,500.00				PHP 2,500.00

<b><u>8# COCKTAIL TABLE FLOWERS</u></b>	<b>250.00</b>	<b>2,000.00</b>			<b>PHP 2,000.00</b>
<b><u>50# OF ASSORTED SODAS</u></b>	<b>70.00</b>	<b>3,500.00</b>			<b>PHP 3,500.00</b>
<b>TOTAL AMOUNT:</b>					<b>PHP 63,475.00</b>

**KINDLY EMAIL THE DEPOSIT SLIP AS PROOF OF PAYMENT.**

If the above details are agreeable with you, please sign on the space provided for and send back to us the signed copy of this Contract for our file.

**CANCELLATION:** Client agrees to notify Via Mare in willing to cancel this contract. Client assumes responsibility for, and will make payment of 50% of the total revenue if the contract is cancelled within 48 hours prior to the scheduled event, 25% of the total revenue if contract is cancelled within five (5) days to the scheduled event before the event.

We certainly look forward to serving you & your guests.

Thank you for your patronage.

CONFORME:  PATRICK A. CHUASOTO  
4/25/2024 Assistant Secretary, OPPC

  
By: MR. JHAY AQUINO  
VIA MARE CORPORATION

