



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. HO-090-24**

**RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT UNDER SECTION 52.1(b) (SHOPPING) FOR THE PROCUREMENT OF SEMI-EXPENDABLE OFFICE EQUIPMENT FOR THE USE OF THE OFFICE OF CULTURAL DIPLOMACY**

**WHEREAS**, the Office of Cultural Diplomacy (“OCD”) intends to procure semi-expendable office equipment for its official use;

**WHEREAS**, the procurement of semi-expendable office equipment, as listed under Purchase Request No. 04-03924, with an Approved Budget for the Contract (“ABC”) of *Sixty-Five Thousand Pesos* (PhP 65,000.00) only, chargeable against OUMAIER-CDU's FY 2024 MOOE under Semi-Expendable Office Equipment, is included in the Department’s Supplemental Annual Procurement Plan for FY 2024;

**WHEREAS**, Section 52.1(b) of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Shopping as a method of procurement of goods whereby the procuring entity requests the submission of price quotations for readily available off-the-shelf goods or ordinary/regular equipment to be procured directly from suppliers of known qualification in the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding one million pesos (PhP 1,000,000.00);

**WHEREAS**, Section 52.1(b) of the IRR applies to this procurement based on the Certificate of Non-Availability of Stocks (“CNAS”) from the PS-DBM Website and as certified by the Office of Asset Management and Support Service – Property and Support Services Division (“OAMSS-PSSD”) that the items being procured by OCD are not included in the Procurement Service price list;

**WHEREAS**, pursuant to Item No. (V)(C)(2)(b)(iii) of Annex “H” of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, a Request for Quotation (RFQ) was posted on the Philippine Government Electronic Procurement System (PhilGEPS) website for at least three (3) calendar days, from 28 May 2024 to 31 May 2024;

**WHEREAS**, in compliance with Item No. (V)(C)(2)(b)(iv), Annex H of the IRR, separate Requests for Quotation (“RFQ”) were also sent to at least three (3) potential suppliers/contractors: Artjohnley Enterprises; Marabe Enterprises; Shoppable Business; JCPrime Trading; Ramesh Trading Corporation; Asahi Design Center; TEN24 Distribution; SEG Trading; NMCD Enterprises; TD Printing and General Merchandise; Safedistrict Enterprises; Doin Furniture Trading; Central Supply Point Corp.; Ryrh Merchandising; ADCV Sales Marketing; DOSCAS Consumer Goods

Trading; C.A.T.S. Safety Device Trading; Jarred & Jor Office Furniture; Mike Sitaldas; and Asia CC;

**WHEREAS**, in response to the solicitation of offers, quotations were received from: Shoppable Business (PhP 59,541.30), Marabe Enterprises (PhP 59,151.00), and **Artjohnley Enterprises**, which submitted the lowest calculated and responsive quotation in the amount of *Fifty-Six Thousand Two Hundred Thirty Pesos* (PhP 56,230.00) only;

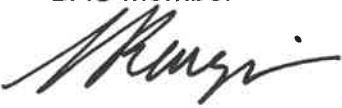
**NOW, THEREFORE**, we, the Members of the Bids and Awards Committee of the Department, RESOLVE to RECOMMEND to the Head of the Procuring Entity resort to Section 52.1(b) (Shopping) as the alternative method of procurement of semi-expendable office equipment to **Artjohnley Enterprises**, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


**ADOPTED**, this 24<sup>th</sup> day of June 2023, Pasay City.

  
**EDGAR B. BADAJOS**  
BAC Chairperson

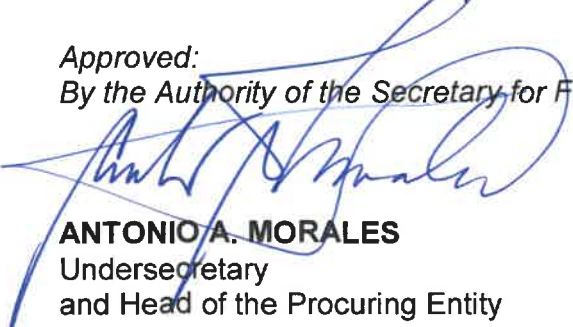
  
**JASON JOVENCIO A. ANASARIAS**  
BAC Vice-Chairperson

  
**ANNA MARIE MAE R. GUERRA**  
BAC Member

  
**MARC THEODORE P. BENIGNO**  
BAC Member

  
**CELIA ANNA M. FERIA**  
Representative of the End-user

Approved:  
By the Authority of the Secretary for Foreign Affairs:

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

24 June 2024

Sir/Madam:

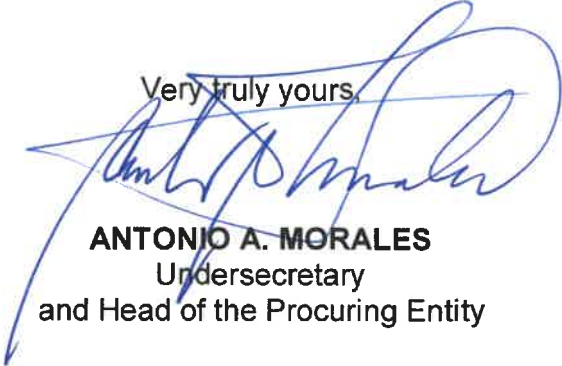
Please be informed that, upon the recommendation of the Bids and Awards Committee (“BAC”) of the Department of Foreign Affairs (“DFA”) as contained in its Resolution No. **HO-090-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Artjohnley Enterprises**:

Project Title	End-User Unit
<b>PROCUREMENT OF SEMI-EXPENDABLE OFFICE EQUIPMENT FOR THE USE OF THE OFFICE OF CULTURAL DIPLOMACY</b>	OCD

The contract has a total cost of *Fifty-Six Thousand Two Hundred Thirty Pesos* (Php 56,230.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,

  
**ANTONIO A. MORALES**  
Undersecretary  
and Head of the Procuring Entity

**Artjohnley Enterprises**  
#8B D Munoz Street, Carmel V  
Tandang Sora, Quezon City