



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS
BIDS AND AWARDS COMMITTEE



BAC Resolution No. HO-098-24

RESOLUTION RECOMMENDING, BY REFERENDUM, AWARD OF CONTRACT THROUGH NEGOTIATED PROCUREMENT UNDER SECTION 53.9 (SMALL VALUE PROCUREMENT) FOR THE PROCUREMENT OF FIVE (5) LICENSES FOR PORTABLE DOCUMENT FORMAT (PDF) SOFTWARE SUBSCRIPTION FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)

WHEREAS, the Office of the Undersecretary for Civilian Security and Consular Affairs (“OUCSCA”) intends to procure five (5) licenses for portable document format (PDF) software subscription for its official use;

WHEREAS, the procurement of five (5) licenses for portable document format (PDF) software subscription, as listed under Purchase Request No. 02-10624, with an Approved Budget for the Contract (“ABC”) of *One Hundred Thousand Pesos* (PhP 100,000.00) only, chargeable against OUCSCA’s FY 2024 MOOE for Other Subscription Expenses, is included in the Department’s Annual Procurement Plan (“APP”) for FY 2024;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (“IRR”) of Republic Act (“RA”) No. 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (PhP 1,000,000.00) as prescribed in Annex “H” thereof;

WHEREAS, Item No. (IV (A) of Annex “H” of the IRR allows the Procuring Entity to change the mode of procurement, if the original mode in the Annual Procurement Plan can no longer be pursued;

WHEREAS, pursuant to Item No. (V)(D)(8)(b)(iii) of Annex “H” of the 2016 revised IRR of RA 9184, a Request for Quotation (“RFQ”) was posted on the Philippine Government Electronic Procurement System (“PhilGEPS”) website for at least three (3) consecutive days, starting from 13 May 2024 to 16 May 2024;

WHEREAS, in compliance with Item No. (V)(D)(8)(b)(ii), Annex “H” of the IRR, RFQs were sent to at least three (3) potential suppliers/contractors, namely: Ynzal Marketing Corp.; Pronet System Integrated Network Solutions Inc.; First Datacorp.; and Pinnacle Sphere Enterprises;

WHEREAS, in response to the solicitation of offers, quotations were received from First Datacorp. (PhP 87,500.00; Failed; submitted quotation beyond the deadline); Pinnacle Sphere Enterprises (PhP 95,820.00; passed); and **Ynzal Marketing Corp.** which submitted the lowest calculated and most responsive quotation in the amount of *Ninety Thousand Pesos* (PhP 90,000.00) only;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee of the Department, **RESOLVE** to **RECOMMEND** to the Head of the Procuring Entity resort to Negotiated Procurement under Section 53.9 (Small Value Procurement) as the alternative method of procurement for the procurement of five (5) licenses for portable document format (PDF) software subscription to ***Ynzal Marketing Corp.***, subject to the abovementioned requirements, and provided that existing auditing rules and regulations shall be strictly observed by the end-user.


ADOPTED, this 6th day of June 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson



JASON JOVENCIO A. ANASARIAS
BAC Vice Chairperson


ANNA MARIE MAE R. GUERRA
BAC Member


MARC THEODORE P. BENIGNO
BAC Member


JESUS S. DOMINGO
Representative of the End-user

Approved:
By the Authority of the Secretary for Foreign Affairs:


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



NOTICE OF AWARD

6 June 2024

Sir/Madam:

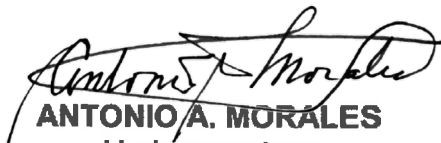
Please be informed that, upon the recommendation of the Bids and Awards Committee ("BAC") of the Department of Foreign Affairs ("DFA") as contained in its Resolution No. **HO-098-24**, the DFA is awarding the contract on the following project/procurement to your firm, **Ynzal Marketing Corp.**:

Project Title	End-User Unit
PROCUREMENT OF FIVE (5) LICENSES FOR PORTABLE DOCUMENT FORMAT (PDF) SOFTWARE SUBSCRIPTION FOR THE OFFICIAL USE OF THE OFFICE OF THE UNDERSECRETARY FOR CIVILIAN SECURITY AND CONSULAR AFFAIRS (OUCSCA)	OUCSCA

The contract has a total cost of *Ninety Thousand Pesos* (PhP 90,000.00) only, inclusive of taxes and other lawful charges.

This award and the implementation of the project/procurement are subject to the signing of a contract and compliance with all applicable accounting and auditing rules and regulations.

Very truly yours,


ANTONIO A. MORALES
Undersecretary
and Head of the Procuring Entity

Ynzal Marketing Corp.
20 Sct. Limbaga Laging Handa
District 4, Quezon City