

ANNEX A

PROJECT: PROJECT MANAGEMENT OF THE RETROFITTING OF THE DFA HEADQUARTERS

Company:

Criteria for Short-listing		Scoring	Consultancy Firm	PERFECT SCORE
Experience of the Consultancy Firm		Cost as % of ABC 50% or more (Php 30,000,126.00 or more) = 40 40% or <50% (Php 24,000,100.80 or < Php 30,000,126.00) = 20 30% or <40% ((Php 18,000,075.60 or < Php 24,000,100.80) = 10 <30% (< Php 18,000,075.60) = 0	40	40
The firm, or its proposed Project Manager/ Team Leader for the services to be procured, must have satisfactorily completed two (2) services contracts similar to, and with the following cost as percentage of the Approved Budget for the Contract (ABC) of, the services to be procured. Note: The bidder shall submit relevant documents showing completion of two (2) similar contracts with total cost.				
Qualifications of Principals and Key Personnel of the Consultancy Firm				
Note: The bidder shall submit the Curriculum Vitae (CV) of Principals and Key Personnel using the TPF 6 (Format of CV for Proposed Professional Staff).				
A. Project Manager	Years of Experience as a Project Manager	11 years or more =5 10 years = 4 9 years below = 0	5	5
	Years of Experience in Project Management Contracts	11 years or more =5 10 years = 4 9 years below = 0	5	5
B. Construction Manager	Years of Experience as a Project Manager	11 years or more = 3 10 years = 2.4 9 years below = 0	3	3
	Years of Experience in Project Management Contracts	11 years or more = 3.5 10 years = 2.4 9 years below = 0	3	3
C. Quantity Surveyor/ Cost Engineer	Years of Experience as a Civil Engineer	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
	Years of Experience as Quantity Surveyor	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
D. Project Architect	Years of Experience as a Project Architect	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
	Years of Experience in Project Management Contracts	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
E. Project Civil Engineer	Years of Experience as Project Civil Engineer	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
	Years of Experience in Project Management Contracts	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
F. Project Mechanical Engineer	Years of Experience as Project Mechanical Engineer	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
	Years of Experience in Project Management Contracts	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
G. Project Electrical Engineer	Years of Experience as a Project Electrical Engineer	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
	Years of Experience in Project Management Contracts	6 years or more = 2 5 years = 1.6 4 years below = 0	2	2
H. Safety Engineer	Years of Experience as a Safety Engineer	6 years or more = 1 5 years = 0.8 4 years below = 0	1	1

	n. Safety Engineer	Years of Experience in Project Management Contracts	6 years or more = 1 5 years = 0.8 4 years below = 0	1	1
	I. Document Controller	Years of Experience as a Document Controller	6 years or more = 1 5 years = 0.8 4 years below = 0	1	1
		Years of Experience in Project Management Contracts	6 years or more = 1 5 years = 0.8 4 years below = 0	1	1
Job Capacity					
The Firm must meet the following requirements:					
	Completed works or Current Workload Relevant to Capacity	Provide relevant documents showing status (average % completion) of the on-going and similar projects for the current and next fiscal year.	80% and above = 10 60% to 79% = 8 40% to 59% = 5 0% to 39% = 0	10	10
		Provide documents showing completed and similar projects within the last three (3) years	Completed = 10 None = 0	10	10
TOTAL				100	100