



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. EBB-PB-34-2024

**RESOLUTION RECOMMENDING AWARD OF CONTRACT
TO THE BIDDER WITH THE SINGLE RATED AND RESPONSIVE BID FOR THE
PROCUREMENT OF CONSULTING SERVICES FOR THE DETAILED INTERIOR
AND ENGINEERING DESIGN SERVICES FOR THE DEPARTMENT OF FOREIGN
AFFAIRS MAIN BUILDING RETROFITTING PROJECT**

WHEREAS, the Department of Foreign Affairs (DFA) intends to hire a reputable firm for *Consulting Services for the Detailed Interior and Engineering Design Services for the Department of Foreign Affairs Main Building Retrofitting Project*;

WHEREAS, the DFA, through FY 2023 MOOE Continuing Appropriations Act (R.A.119346) – for Other Professional Services, intends to apply the sum of Twenty-Four Million Pesos (PhP24,000,000.00) only being the Approved Budget for the Contract (ABC) to payments under the contract for the *Procurement of Consulting Services for the Detailed Interior and Engineering Design Services for the Department of Foreign Affairs Main Building Retrofitting Project*;

WHEREAS, during the *Pre-Procurement Conference* on 07 November 2024, the Department of Foreign Affairs-Bids and Awards Committee (DFA-BAC) approved the recommendation of the end-user to adopt Quality Based Evaluation (QBE) procedure and the Terms of Reference (TOR) for this procurement project;

WHEREAS, on 13 November 2024, the *Request for Expression of Interest (REI)* for the said procurement project was posted for seven (7) consecutive calendar days on the DFA and Modernized PhilGEPs websites, and conspicuous places within the premises of the DFA for seven (7) consecutive calendar days;

WHEREAS, on 21 November 2024, on the deadline for the *Receipt of Expression of Interest and the Submission of Eligibility Documents for Shortlisting*, only *Palafox Associates* submitted the said documents, which the BAC determined as follows:

Bidder	Requirements	Rating
Palafox Associates	<p>Eligibility Check</p> <p>Evaluation Criteria for Shortlisting of Consultants (Quality Based Evaluation)</p> <p><i>Note: To be eligible, a Consultancy Firm must obtain a Minimum or Passing Total Score of 70%.</i></p>	<p>Eligible</p> <p>Passed</p> <p>Palafox Associates obtained a rating of 98% and passed the evaluation criteria.</p> <p>A Copy of the rating sheet is attached as Annex A.</p>

WHEREAS, during the evaluation and shortlisting, the DFA-BAC and the End-User determined and confirmed the eligibility for shortlisting of Palafox Associates by meeting the required criteria with a total rating of **98%** above the passing rate of 70%;

WHEREAS, on 25 November 2024, the DFA-BAC issued a **Notice of Eligibility and Shortlisting** to Palafox Associates;

WHEREAS, on 28 November 2024, the BAC held a **Pre-Bid Conference** to discuss the eligibility requirements as well as the technical and financial components of the contract to be bid which was attended by Palafox Associates;

WHEREAS, a Notice of Change of Schedule of the Deadline of Submission and Receipt of Bids, and the Opening and Evaluation of Bids was issued on 09 December 2024 changing the time schedule for the said procurement activities;

WHEREAS, on 10 December 2024, during the **Evaluation of the Technical Proposal** of the Bidder, the DFA-BAC determined that Palafox Associates, obtained a total rating of **98.90%** which is above the passing rate of 70%, and proceeded to evaluate its Financial Proposal;

WHEREAS, the **Financial Proposal** of Palafox Associates **Twenty-Three Million Nine Hundred Fifty Thousand Eighty Pesos (PhP 23,950,080.00)** only, which is within the ABC for the procurement project;

WHEREAS, the DFA-BAC issued BAC Resolution No. EBB-PB-33-2024 dated 11 December 2024 providing the results of the evaluation of the consultant for the procurement project declaring **Palafox Associates** as the bidder with the Single Rated Bid (SRB) for the **Procurement of Consulting Services for the Detailed Interior and Engineering Design Services for the Department of Foreign Affairs Main Building Retrofitting Project**; and to proceed with the Negotiations and undergo Post Qualification of said bidder in accordance with Section 33.2.5 and Sec. 34 of the IRR of RA 9184, respectively;

WHEREAS, during the **Negotiation Conference** held on 16 December 2024, in accordance with Section 33.2.5 of the Revised IRR of RA 9184, the following items were discussed:

1. Results of the Bid Submission of Palafox Associates;
2. Comments and Suggestions of Consultants on the Terms of Reference, and on Data, Services and Facilities, as well as the End-User's reply to the said comments and suggestions;
3. Finalization of the Methodology and Work Program;
4. Review of the Team Composition for the Project;
5. Financial Proposal; and
6. Provisions of the Contract.

WHEREAS, the End-user and Technical Working Group (TWG) representatives evaluated the documents submitted by Palafox Associates and found the documents to be in order;

WHEREAS, the BAC conducted a **Post Qualification Conference** on 18 December 2024, and determined that Palafox Associates are compliant with the requirements, pursuant to Section 34 of the IRR of RA 9184;

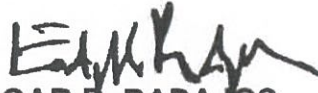
WHEREAS, on 18 October 2024, during the **Post Qualification Conference**, the BAC determined that the bid of **Palafox Associates** was compliant and responsive to all the requirements and conditions specified in the Bidding Documents, pursuant to Section 34 of the IRR of RA 9184;

WHEREAS, the Office of Asset Management and Support Services (OAMSS), the End-User for this procurement, has likewise confirmed that the bid of **Palafox Associates** was compliant and responsive to all the requirements and conditions specified in the Bidding Documents;

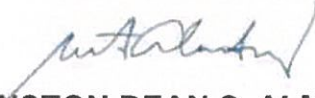
NOW THEREFORE, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** to:

1. **Declare** Palafox Associates as the bidder with the **Single Rated and Responsive Bid** for the *Procurement of Consulting Services for the Detailed Interior and Engineering Design Services for the Department of Foreign Affairs Main Building Retrofitting Project*, with a contract cost of **Twenty-Three Million Nine Hundred Fifty Thousand Eighty Pesos (Php 23,950,080.00)** only, inclusive of taxes and lawful charges; and,
2. **Recommend, for approval**, the BAC Resolution awarding the contract to **Palafox Associates** for the *Procurement of Consulting Services for the Detailed Interior and Engineering Design Services for the Department of Foreign Affairs Main Building Retrofitting Project*.

ADOPTED this 20th day December 2024, Pasay City.



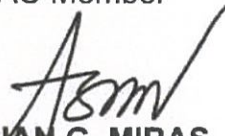
EDGAR B. BADAJOS
BAC Chairperson



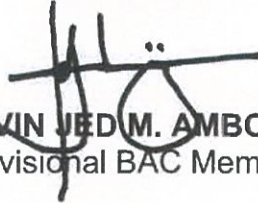
WINSTON DEAN S. ALMEDA
BAC Vice Chairperson



MARCO ANGELO FELIX L. LOPEZ
BAC Member



ADRIAN G. MIRAS
BAC Member



REVIN JED M. AMBOJIA
Provisional BAC Member



PATRICK JOHN U. HILADO
End-User Representative

Approved:

By the Authority of the Secretary for Foreign Affairs:



CHARLES C. JOSE
Undersecretary and Alternate
Head of the Procuring Entity