



DEPARTMENT OF FOREIGN AFFAIRS
KAGAWARAN NG UGNAYANG PANLABAS



BIDS AND AWARDS COMMITTEE

BAC Resolution No. EBB-PB-21-2024

**RESOLUTION RECOMMENDING AWARD OF THE CONTRACT ON THE
PROCUREMENT OF EVENTS MANAGEMENT SERVICES FOR THE PHILIPPINE
STUDIES CONFERENCE, "DIALOGO: PHILIPPINE STUDIES GOES GLOBAL"**

WHEREAS, the Department of Foreign Affairs (DFA), through the General Appropriations Act FY 2024, intended to apply the sum of Five Million Pesos (Php 5,000,000.00) only being the Approved Budget for the Contract (ABC), chargeable against OUMAIER-CDU/OCD's FY 2024 Regular Appropriations Maintenance and Other Operating Expenses (MOOE) under Representation Expenses, for the **Procurement of Events Management Services for the Philippine Studies Conference, "Dialogo: Philippine Studies Goes Global,"** to be held on 27-29 November 2024 in Manila;

WHEREAS, on 12 September 2024, the Bids and Awards Committee (BAC) conducted a **Pre-Procurement Conference** for the aforementioned procurement to discuss the technical specifications of the project and ensure that the procurement is in accordance with the Annual Procurement Plan (APP);

WHEREAS, on 16 September 2024, the **Invitation to Bid** was posted for seven (7) consecutive calendar days on the DFA website, Modernized PHILGEPS, and conspicuous places within the premises of the DFA, in accordance with Section 21.2 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

WHEREAS, on 24 September 2024, the BAC held a **Pre-Bid Conference** to discuss the eligibility requirements as well as the technical and financial components of the contract to be bid which was attended by Sinematika Inc., The EON Group, Ten O Five Productions Inc., BCB Events and Marketing Management, Inc., Certegy Events Solution, and Mabuhay Studio, Inc.;

WHEREAS, on 26 September 2024, 01 October 2024, and 02 October 2024, **Supplemental Bid Bulletin Nos. 1, 2, and 3** for the aforementioned procurement was posted on the DFA website, Modernized PHILGEPS, and conspicuous places within the premises of the DFA, providing supplemental information for the aforementioned project, in accordance with Section 21.5 of the IRR of RA No. 9184;

WHEREAS, on 09 October 2024, the **deadline for the submission and receipt of bids** as well as the date of the **opening** thereof, only **Sinematika Inc.** submitted its bid, which the BAC determined to be as follows:

Legal and Technical Component	Financial Component
Compliant	Php 4,999, 953.73 (total calculated bid price)

WHEREAS, the BAC declared **Sinematika Inc.** as having the single Calculated Bid, and subjected it to **Post-Qualification** on 14 October 2024, pursuant to Section 34.2 of the IRR of RA 9184, to determine whether it complied with and was responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, on 11 October 2024, a Notice of the Schedule of Post Qualification was issued to inform all stakeholders on the change in schedule of the Post Qualification Conference from 14 October 2024 to 16 October 2024, in view of of the Office of the President's Memorandum Circular No. 66 dated 10 October 2024 on the suspension of work in government offices in the cities of Pasay and Manila;

WHEREAS, on 16 October 2024, during the post-qualification and careful consideration, the BAC determined that the bid of **Sinematika Inc.** was compliant and responsive to all the requirements and conditions specified in the Bidding Documents;

WHEREAS, the Office of Cultural Diplomacy (OCD), the End-User for this procurement, has likewise confirmed that the bid of **Sinematika Inc.** was compliant and responsive to all the requirements and conditions specified in the Bidding Documents;

NOW, THEREFORE, we, the Members of the Bids and Awards Committee, unanimously **RESOLVE** to **RECOMMEND** the award of the Contract on the *Procurement of Events Management Services for the Philippine Studies Conference, "Dialogo: Philippine Studies Goes Global,"* to **Sinematika Inc.** for having submitted the Single Calculated and Responsive Bid in the amount of **Four Million Nine Hundred Ninety-Nine Thousand Nine Hundred Fifty-Three Pesos and 73/100 (Php 4,999,953.73)** only, the total calculated bid price, pursuant to Section 32.2.3 (c) and Section 37 of the revised IRR of RA 9184.


ADOPTED this 21st day of October 2024, Pasay City.


EDGAR B. BADAJOS
BAC Chairperson


WINSTON DEAN S. ALMECA
BAC Vice Chairperson


ADRIAN G. MIRAS
ABAC Member


MARCO ANGELO FELIX L. LOPEZ
BAC Member


REVIN JED M. AMBOJIA
Provisional BAC Member


CÉLIA ANNA M. FERÍA
End-User Representative

Approved:

~~By the Authority of the Secretary of Foreign Affairs:~~


ANTONIO A. MORALES

Undersecretary and Head of the Procuring Entity