



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS



**BIDS AND AWARDS COMMITTEE**  
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**SUPPLEMENTAL / BID BULLETIN No. 1**

Project : Cultural Exhibit Materials titled: "Traveling Textiles"  
Reference : PB-GS-11-2024  
ABC : PhP 6,200,000.00  
Date : 03 October 2024

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This **Supplemental/Bid Bulletin** is issued to inform prospective bidders of the following amendment to the Technical Specifications for the above-mentioned procurement project:

1. Item VI. B.4, Terms of Payment/ Delivery.

*"Payments for each tranche shall be made within **fifteen (15) working days** upon receipt of required documents and audited by the OFMS-FRMD. Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP)."*

For the information and guidance of all concerned.

  
**EDGAR B. BADAJOS**  
Chairperson  
Bids and Awards Committee

## TECHNICAL SPECIFICATIONS / TERMS OF REFERENCE

**OFFICE** : Office of Cultural Diplomacy (OCD)  
**PROJECT** : **Cultural Exhibit Materials for Foreign Service Posts titled “Traveling Textiles”**  
Department of Foreign Affairs, Pasay, Philippines

<b>I</b>	<b>BACKGROUND</b>  <p>The Office of Cultural Diplomacy intends to implement a portable and well-curated exhibition titled “Traveling Textiles.” It is an innovative initiative which aims to select, produce, and exhibit examples of different traditional textile traditions from various regions of the Philippines whose components (textiles, display holders, research, etc) can be packaged, transported and easily exhibited at Foreign Service Posts and in any selected locations at Posts abroad.</p> <p>The exhibition is intended as a re-introduction to traditional Philippine textiles, this time not as lowly “crafts”, but globally recognized, exquisite weaving traditions. The exhibition should expose overseas Filipinos and the international community a collective Philippine legacy of exquisite artmaking. This elevated level of Philippine culture is expected to in turn elevate the nation’s foreign policy to arenas and platforms of greater sophistication. FSPs are sent a highly portable exhibition which will furthermore be provided with the curator’s instructions for alternative ways of installation. The artwork, texts, and exhibition system will be packaged in a “box” to be transported to different FSPs which, upon receipt, would simply need to “unpack” and display.</p> <p>Traditional weaving art is a mirror of the knowledge, creativity, culture, and value systems of different language communities in the Philippines. Through this project, we support knowledge preservation and spread information on the traditional weaving heritage of the country.</p>	
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<p><b>II</b></p>	<p><b>OBJECTIVES</b></p> <p>“Traveling Textiles” aims to achieve the following:</p> <ul style="list-style-type: none"> <li>A. Provide Philippine Foreign Service Posts with a compelling selection of Philippine traditional textiles, nearly equivalent to antique examples in prestigious museum and private collections; and to ensure adequate representation of the major weaving traditions.</li> <li>B. Provide a set of textiles in the form of a ready to install exhibit that may be set up in all types of spaces, can be demounted quickly, and can easily be packed for travel or transport;</li> <li>C. Present these textiles with accompanying texts built on professional textile scholarship</li> <li>D. Enable Philippine Foreign Service Posts to introduce overseas Filipinos and other nationals to one set of exquisite traditions that are rarely seen internationally</li> </ul>	
<p><b>III</b></p>	<p><b>BUDGET</b></p> <p>The Approved Budget for the Contract (ABC) is <b>Php 6,200,000.00</b> for the procurement of a set of traditional Philippine textiles inclusive of taxes, packaging, delivery and other fees.</p>	
<p><b>IV</b></p>	<p><b>SCOPE OF WORK</b></p> <p>The Contractor shall provide the following:</p> <ul style="list-style-type: none"> <li>1. A comprehensive concept paper that sets out the Curatorial Plan to accomplish the objectives of the project, identifies representative textiles across the Philippines, and indicates in-depth knowledge of the country’s rich weaving traditions;</li> <li>2. A selection of ten (10) Philippine textiles of a quality</li> </ul>	

	<p>set by scholarship, together with texts built on such research into factually-accurate, culturally relevant, and research-based information and descriptions for a portable exhibit to be shipped to Foreign Service Posts;</p> <ol style="list-style-type: none"> <li>3. Quality hand-woven textiles from select regions in the Philippines to be the principal material for the exhibition;</li> <li>4. Introductory and extro texts for the exhibit, captions preferably with supporting archival photographs of each textile, and 10 maps (one for each textile) to identify the source culture location;</li> <li>5. System of suspension mounted from rods and cables, as well as compact packaging for portability of exhibit;</li> <li>6. Instructions for layout and setting-up of exhibits, as well as instructions on proper care and cleaning of the textiles during exhibitions and in storage; and</li> <li>7. Delivery of the pre-packed exhibits to the Department of Foreign Affairs in Pasay City.</li> </ol> <p>The Contractor shall have the following qualifications:</p> <ol style="list-style-type: none"> <li>1. Has direct coordination with a network of Philippine traditional weavers, to ensure the authenticity of the textiles, including contact information;</li> <li>2. Has curated at least two (2) major exhibitions internationally and locally through at least 20 years as evidenced by documentation;</li> <li>3. Is a highly regarded and well-known scholar of traditional Philippine textiles, in particular, and Philippine material culture in general; and is widely published in the world as evidenced by a list of scholarly books/articles;</li> <li>4. Has received / enjoyed commendation / grants / awards for their work in art and culture to be verified by the end-user;</li> </ol>	
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V.	Technical Specifications	Statement of Compliance
	<p><b>Twenty (20)</b> sets of pre-packed exhibits in portable packaging</p> <p>Each set includes the following:</p> <p style="text-align: center;"><b>Cloth Tradition</b></p> <ol style="list-style-type: none"> <li>1. Binakol Kosikos (Itneg)</li> <li>2. Ikat-dyed Dagmay and/or embroidered cloth (Blaan)</li> <li>3. Inaul (Maguindanao)</li> <li>4. Pinilian (Ilokano)</li> <li>5. Inalaman (Yakan)</li> <li>6. Pis Siyabit (Tausug)</li> <li>7. Piña Suksuk (Aklanon)</li> <li>8. Landap Malong (Maranao)</li> <li>9. Ikat-dyed Tnalak (Tboli)</li> <li>10. Ikat-dyed Gamong (Ifugao)</li> </ol> <p style="text-align: center;"><b>Inclusions</b></p> <ol style="list-style-type: none"> <li>11. Texts and captions / Exhibit narratives (Printed and Digital Copy)</li> <li>12. Archival photographs of the ten (10) textiles and ten (10) maps (one for each textile)</li> <li>13. Digital exhibit guide / brochure</li> <li>14. Exhibit plan / layout</li> <li>15. Sample / mockup of the portable exhibit system</li> <li>16. Printed instructions for mount and dismount of exhibit, as well as proper care and cleaning for the textiles</li> </ol>	

	<p>17. Custom-built travel packing</p> <p>18. Packing materials</p> <p>19. Installation system (steel rods and cables)</p>	
<p><b>VI.</b></p>	<p><b>TERMS OF PAYMENT/ DELIVERY (3 tranches)</b></p> <p>A. Tranches</p> <p>15% Upon release of the Notice to Proceed and submission of the following documents:</p> <ol style="list-style-type: none"> <li>1. Concept paper for the Exhibit</li> <li>2. List and photos of the 10 textiles, with descriptions</li> </ol> <p>60% Upon the accomplishment of the following</p> <ol style="list-style-type: none"> <li>1. Submission of the exhibit narratives</li> <li>2. Submission of finalized exhibit plan/layout</li> <li>3. Submission of samples/mockup of the portable exhibit system</li> <li>4. Submission of the first draft of the exhibit guide/brochure</li> </ol> <p>25% - Upon the delivery of the following:</p> <ol style="list-style-type: none"> <li>1. Procurement and fulfillment of delivery of 20 sets of portable exhibit</li> <li>2. Submission of digital copy of exhibit guide/brochure</li> </ol> <p>B.</p> <ol style="list-style-type: none"> <li>1. All items shall be delivered within one hundred and fifty (150) calendar days upon receipt of Notice to Proceed.</li> <li>2. All deliveries shall be made with one (1) day prior notice to the OAMSS-PSSD from Monday to Friday, 8:00 am to 5:00 pm.</li> <li>3. Deliveries shall be subject to usual inspection procedures by the Office of Financial Management Service- Financial Resource Management Division (OFMS-FRMD) and Office of Cultural Diplomacy;</li> <li>4. Payments for each tranche shall be made within <b>fifteen (15) working days</b> upon receipt of required documents</li> </ol>	

	<p>and audited by the OFMS-FRMD. Payments shall be made through List of Due and Demandable Accounts Payable (LDDAP).</p> <p>5. All payments shall be inclusive of all applicable taxes and other lawful charges.</p>	
<b>VII.</b>	<p><b>Documentary Requirements</b></p> <p>The Contractor should submit the following requirements in addition to the required bidding documents:</p> <p>Copy of CV or Company Profile</p>	

Contact Persons/Details:

**Acting Director Emmylou B. Felimer / Principal Assistant Berlyn Louise T. Dayacap (02) 8834-4026 / [ocd@dfa.gov.ph](mailto:ocd@dfa.gov.ph)**

NOTE:

1. Providers must state compliance to each of the provisions in the Terms of Reference/Technical Specifications. Non-compliance of the interested service providers to above-stated technical specifications will automatically deem their submission **FAILED**.

2. The Statement of Compliance must be signed by an authorized representative of the Provider.

3. Quotations with incomplete documentary requirements will be tagged as **FAILED**.

**Conforme:**

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**[Signature/s]**  
**[Name of the Bidder/Bidder's Authorized Representative/s]**  
**[Position]**

**Date:** \_\_\_\_\_