



DEPARTMENT OF FOREIGN AFFAIRS  
KAGAWARAN NG UGNAYANG PANLABAS

**BIDS AND AWARDS COMMITTEE**

**BAC Resolution No. OCA-PB-01-2024**

**RESOLUTION RECOMMENDING AWARD OF THE CONTRACT  
FOR THE PROCUREMENT OF LOCAL POUCH POSTAGE AND  
COURIER SERVICES FOR THE DEPARTMENT OF FOREIGN AFFAIRS  
FROM 01 MAY TO 31 DECEMBER 2024**

**WHEREAS**, the Department of Foreign Affairs (DFA), through the authorized appropriations under the Passport Revolving Fund, intends to apply the amount of Thirteen Million Six Hundred Forty-Nine Thousand Nine Hundred Twenty Pesos (PhP 13,649,920.00) only being the Approved Budget for the Contract (ABC) for the **Procurement of Local Pouch Postage and Courier Services for the Department of Foreign Affairs from 01 May to 31 December 2024** (Procurement Project);

**WHEREAS**, on 21 February 2024, the Office of Consular Affairs (OCA) Bids and Awards Committee (BAC) conducted a **Pre-Procurement Conference** to assess the readiness of the procurement in terms of confirming the availability of funds and to review all relevant documents in relation to the Procurement Project;

**WHEREAS**, the BAC Secretariat posted for at least seven (7) consecutive calendar days—from 22 March 2024 to 15 April 2024—the **Invitation to Bid** for the Procurement Project on the PhilGEPS website, the DFA website, and in conspicuous places within the premises of the DFA, in accordance with Section 21.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184;

**WHEREAS**, on 01 April 2024 the OCA-BAC held a **Pre-Bid Conference** to discuss the eligibility requirements and the technical and financial components of the contract to be bid, which was attended by Wide Wide World Express Corporation;

**WHEREAS**, on 15 April 2024, the deadline for the submission and receipt of bids, only the Wide Wide World Express Corporation submitted its bid;

**WHEREAS**, during the **Opening of Bids**, the OCA-BAC determined the bid to be as follows:

<b>BIDDER</b>	<b>TECHNICAL COMPONENT</b>	<b>FINANCIAL COMPONENT</b>
Wide World Express Corp.	Compliant	PhP 9,711,120.00

**WHEREAS**, the OCA-BAC declared **Wide Wide World Express Corporation's** bid as the Single Calculated Bid, and, in compliance with Section 34.1 of RA 9184's IRR, subjected the same to the mandatory **Post-Qualification**

scheduled on 19 April 2024, to determine whether it complies with and is responsive to all the requirements and conditions specified in the Bidding Documents;

**WHEREAS**, after careful evaluation, the OCA-BAC determined that the bid of Wide Wide World Express Corporation was compliant with and responsive to all the requirements and conditions specified in the Bidding Documents;

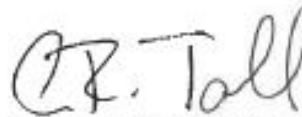
**WHEREAS**, the End-user also evaluated the technical documents submitted by Wide Wide World Express Corporation and found the same to be in order;

**NOW, THEREFORE**, we, the Members of the Office of Consular Affairs (OCA) Bids and Awards Committee (BAC), **RESOLVE to RECOMMEND THE AWARD** of the contract for the *Procurement of Local Pouch Postage and Courier Services for the Department of Foreign Affairs from 01 May to 31 December 2023* to Wide Wide World Express Corporation for having submitted the Lowest Calculated and Responsive Bid in the amount of *Nine Million Seven Hundred Eleven Thousand and One Hundred Twenty Pesos* (PhP 9,711,120.00) only, pursuant to Section 37 of the revised IRR of RA 9184.

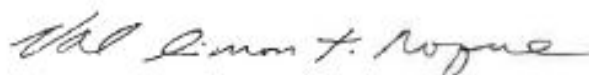
**ADOPTED** this 24<sup>th</sup> of April 2023, Pasay City.



**ADELIO ANGELITO S. CRUZ**  
BAC Chairperson



**ARMAN R. TALBO**  
BAC Vice Chairperson




**VAL SIMON T. ROQUE**  
BAC Member



**DYAN KRISTINE B. MIRANDA-PASTRANA**  
BAC Member



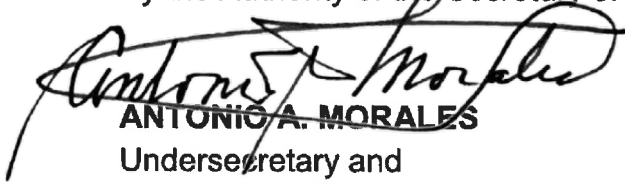
**MARX IAN A. RULLODA**  
OCA-BAC Member



**CONRADO DEMDEM JR.**  
Representative of the End-User

Approved:

By the Authority of the Secretary of Foreign Affairs:



**ANTONIO A. MORALES**

Undersecretary and  
Head of Procuring Entity