**ANNEX C**

| OUTSOURCED PERSONNEL (JULY TO DECEMBER 2024) | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **July - December 2024** | | | | | | | | | |
| **NCR - NATIONAL CAPITAL REGION** | | | | **REGIONAL CONSULAR OFFICES** | | | | | |
| **PARTICULARS** | | **OCA ASEANA** | | **NCR COs** | | **DFA CO BUTUAN** | | **DFA CO CEBU** | | **DFA CO DAVAO** | |
| Number of Personnel | | 87 | | 76 | | 2 | | 18 | | 12 | |
| Daily Basic Salary Rate | | PHP945.40 | | PHP945.40 | | PHP370.00 | | PHP468.00 | | PHP462.00 | |
| Number of Days Per Year | Days worked per week: | Required No. of Personnel |  | Required No. of Personnel |  | Required No. of Personnel |  | Required No. of Personnel |  | Required No. of Personnel |  |
| 310 | 5 - Day Shift | 87 |  | 76 |  | 2 |  | 18 |  | 12 |  |
| **Payable Directly to Outsourced Personnel** | | | | | | | | | | | |
| Basic Pay | | 15,758.33 | | 15,758.33 | | 9,558.33 | | 12,090.00 | | 11,935.00 | |
| Night Differential | | - | | - | | - | | - | | - | |
| 13th Month Pay | | 1,313.19 | | 1,313.19 | | 796.53 | | 1,007.50 | | 994.58 | |
| Service Incentive Leave | | 254.17 | | 254.17 | | 154.17 | | 195.00 | | 192.50 | |
| Uniform Allowance | | - | | - | | - | | - | | - | |
| COLA | | - | | - | | - | | - | | - | |
| Overtime Pay | | - | | - | | - | | - | | - | |
| **Total** | | **17,325.69** | | **17,325.69** | | **10,509.03** | | **13,292.50** | | **13,122.08** | |
| **Payable to the Government Employee Share of:** | | | | | | | | | | | |
| Retirement Benefit | | - | | - | | - | | - | | - | |
| SSS Premium | | 1,520.00 | | 1,520.00 | | 902.50 | | 1,187.50 | | 1,140.00 | |
| SSS WISP (Worker's Investment Savings Program) | | - | | - | | - | | - | | - | |
| Philhealth Contribution | | 393.96 | | 393.96 | | 250.00 | | 302.25 | | 238.70 | |
| State Insurance Fund | | - | | - | | - | | - | | - | |
| Pag-Ibig Fund | | 200.00 | | 200.00 | | 194.25 | | 200.00 | | 100.00 | |
| ECC | | 30.00 | | 30.00 | | 10.00 | | 10.00 | | 10.00 | |
| **Total** | | **2,143.96** | | **2,143.96** | | **1,356.75** | | **1,699.75** | | **1,488.70** | |
| **ADMINISTRATIVE COST - 20%** | | **2,336.36** | | **2,336.36** | | **1,423.89** | | **1,799.07** | | **1,753.29** | |
| **VALUE ADDED TAX (VAT) - 12 %** | | **2,616.72** | | **2,616.72** | | **1,594.76** | | **2,014.96** | | **1,963.69** | |
| **RATE/HEAD/MONTH** | | **24,422.73** | | **24,422.73** | | **14,884.43** | | **18,806.28** | | **18,327.76** | |
| CONTRACT PERIOD | | 6 Months | | 6 Months | | 6 Months | | 6 Months | | 6 Months | |
| **TOTAL CONTRACT RATE** | | **2,124,777.51** | | **1,856,127.48** | | **29,768.86** | | **338,513.04** | | **219,933.12** | |
| **5% CONTIGENCY FOR THE INCREASE IN WAGE, PREMIUMS AND OTHER ITEMS** | | - | | - | | - | | - | | - | |
| **GRAND TOTAL** | | **10,939,223.40** | | **9,556,103.20** | | **98,420.00** | | **1,120,392** | | **737,352.00** | |

| OUTSOURCED PERSONNEL (JULY TO DECEMBER 2024) | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **July - December 2024** | | | | | | | |
| **REGIONAL CONSULAR OFFICES** | | | | | | | |
| **PARTICULARS** | | **DFA CO LEGAZPI** | | **DFA CO PAMPANGA** | | **DFA CO TAGUM** | | **DFA CO Tuguegarao** | |
| Number of Personnel | | 4 | | 12 | | 3 | | 4 | |
| Daily Basic Salary Rate | | PHP395.00 | | PHP500.00 | | PHP462.00 | | PHP700.29 | |
| Number of Days Per Year | Days worked per week: | Required No. of Personnel |  | Required No. of Personnel |  | Required No. of Personnel |  | Required No. of Personnel |  |
| 310 | 5 - Day Shift | 4 |  | 12 |  | 3 |  | 4 |  |
| **Payable Directly to Outsourced Personnel** | | | | | | | | | |
| Basic Pay | | 10,204.17 | | 12,916.67 | | 11,935.00 | | 11,625.00 | |
| Night Differential | | - | | - | | - | | - | |
| 13th Month Pay | | 850.35 | | 1,076.39 | | 994.58 | | 968.75 | |
| Service Incentive Leave | | 164.58 | | 208.33 | | 192.50 | | 187.50 | |
| Uniform Allowance | | - | | - | | - | | - | |
| COLA | | - | | - | | - | | - | |
| Overtime Pay | | - | | - | | - | | - | |
| **Total** | | **11,219.10** | | **14,201.39** | | **13,122.08** | | **12,781.25** | |
| **Payable to the Government Employee Share of:** |  | | | | | | | | |
| Retirement Benefit | | - | | - | | - | | - | |
| SSS Premium | | 997.50 | | 1,235.00 | | 1,140.00 | | 1,140.00 | |
| SSS WISP (Worker's Investment Savings Program) | | - | | - | | - | | - | |
| Philhealth Contribution | | 255.10 | | 322.92 | | 298.38 | | 290.63 | |
| State Insurance Fund | | - | | - | | - | | - | |
| Pag-Ibig Fund | | 200.00 | | 200.00 | | 200.00 | | 200.00 | |
| ECC | | 10.00 | | 10.00 | | 10.00 | | 10.00 | |
| **Total** | | **1,462.60** | | **1,767.92** | | **1,648.38** | | **1,640.63** | |
| **ADMINISTRATIVE COST - 20%** | | **1,521.80** | | **1,916.32** | | **1,772.46** | | **1,730.63** | |
| **VALUE ADDED TAX (VAT) - 12 %** | | **1,704.42** | | **2,146.28** | | **1,985.15** | | **1,938.30** | |
| **RATE/HEAD/MONTH** | | **15,907.92** | | **20,031.91** | | **18,528.07** | | **18,090.81** | |
| CONTRACT PERIOD | | 6 Months | | 6 Months | | 6 Months | | 6 Months | |
| **TOTAL CONTRACT RATE** | | **63,631.68** | | **240,382.92** | | **55,584.21** | | **72,363.24** | |
| **5% CONTIGENCY FOR THE INCREASE IN WAGE, PREMIUMS AND OTHER ITEMS** | | - | | - | | - | | - | |
| **GRAND TOTAL** | | **210,140.00** | | **798,000.00** | | **184,338.00** | | **372,554.28** | |